

MINUTE of the Annual Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 13th MAY, 2008** at 7.30 p.m.

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the Chair)	Councillor K. T. Read-Bone (Vice Chairman)
Councillor P. Bills	Councillor K. Siddle
Councillor J. J. Harding	Councillor I. A. Pennington
Councillor Mrs. C. Ridley	Councillor Mrs. S. R. Robinson
Councillor Mrs. M. E. Smith	Councillor A. Faulds
Councillor Mrs. P. J. Thompson	

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor Mr. M. Mitchelson, Carlisle City Council and Councillor L. Fisher, Cumbria County Council.

APOLOGIES FOR ABSENCE – Councillors G. Prest, J. Prest, Skimming and Tweddle

1 ELECTION OF CHAIRMAN

Councillor S Robinson, seconded by Councillor K. Read-Bone, moved that Councillor J. L. Pattinson be re-elected to the office of Chairman of the Council

Councillor I. Pennington, moved that Councillor K. Read-Bone be elected to the office of Chairman of the Council

There were no other nominations.

Councillor Read-Bone declined the position of Chairman, therefore Councillor Pattinson was duly elected as Chairman for the next year.

2 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

Councillor Pattinson in the presence of the Council, signed the Declaration of Acceptance of Office of Chairman of the Council.

Councillor Pattinson thanked the Council for showing their support to her again as Chairman of the Council.

3 ELECTION OF VICE CHAIRMAN

Councillor J. Pattinson, seconded by Councillor I. Pennington, moved that Councillor K. Read-Bone be elected to the office of Vice Chairman of the Council

AGREED, unanimously, to the election of Councillor K. Read-Bone as Vice Chairman of the Council.

4 COUNCIL ADMINISTRATION - COMMITTEE STRUCTURE AND MEMBERSHIP

There was submitted a report by the Clerk regarding the Committee structure of the Council and inviting members to consider the structure and make appointments to the Committees.

AGREED

4.1 to continue the current Committee Structure, with all Allison Bequest applications going through the Finance and General Purposes Committee; and

4.2 to approve the membership of the Standing Committees as follows:-

Property and Environment Committee - 9 Members

Councillor J. L. Pattinson (<i>ex officio</i>)	Councillor P. Bills	Councillor I. A. Pennington
Councillor K. T. Read-Bone	Councillor S. R. Robinson	Councillor J. L. Tweddle
Councillor K. Siddle	Councillor J. Prest	
Chairman of the Finance and General Purposes Committee (when appointed)		

Finance and General Purposes Committee - 9 Members

Councillor J. L. Pattinson (*ex officio*) Councillor K. Read-Bone (*ex officio*)
Councillor C. Ridley Councillor A. Faulds Councillor J. J. Harding
Councillor G. R. Prest Councillor M. E. Smith Councillor P. J. Thompson
Councillor P. Skimming

4.3 to appoint the following substitutes:-

Property and Environment Committee Councillors M.E. Smith and P.J. Thompson

Finance and General Purposes Committee Councillors I. Pennington and K. Siddle

5 OUTSIDE BODIES - REPRESENTATION

There was submitted a report by the Clerk detailing the outside bodies to which the Council had been invited to appoint representatives.

AGREED that the following appointments be made:-

BRAMPTON NEIGHBOURHOOD FORUM (3 representatives)	Councillor J. L. Pattinson Councillor C. Ridley Councillor K. Read-Bone
BRAMPTON COMMUNITY ASSOCIATION	Councillor J. L. Pattinson
BRAMPTON FAIR TRADE GROUP	Councillor J. J. Harding
BRAMPTON HOSPITAL LEAGUE OF FRIENDS	Councillor G. R. Prest
BRAMPTON INDOOR SWIMMING POOL PROJECT	Councillor A. Faulds
BRAMPTON TOWN TWINNING ASSOCIATION	Councillor P. Skimming
BRAMPTON YOUTH FORUM	Councillor I. Pennington
CARLISLE AREA POLICE LIAISON FORUM	Councillor A. Faulds
CARLISLE ENVIRONMENT FORUM	Councillor K. Siddle
CARLISLE PARISH COUNCILS ASSOCIATION	Councillor J. L. Pattinson Councillor K. Read-Bone
FOOTBALL CLUB (2 representatives)	Councillor C. Ridley Councillor P. Bills
SUSTAINABLE COMMUNITIES IN BRAMPTON	Councillor J. J. Harding Councillor P. Bills
CHAMBER OF TRADE	Councillor J. L. Pattinson Councillor A. Faulds

6 INSPECTION OF DEEDS AND TRUST INSTRUMENTS

A report was given by the Clerk on the deeds and trust instruments held by the Parish Council and available for inspection.

6.1 **NOTED** the report

6.2 **APPROVED** the current arrangements for custody of the Council's deeds and records.

7 MINUTES

7.1 **Minute of the Meeting held on 29th April 2007 was submitted.**

APPROVED.

7.2 MATTERS ARISING

7.2.1 CEMETERY CHARGES (Min.258.5)

NOTED that burial fees were higher for persons outside of the Parish.

8 ROWING BOATS AT TALKIN TARN

A report was heard from Peter and Ryan Scott who run the rowing boat franchise at Talkin Tarn and the current financial difficulties being faced.

After discussion and questions from Councillors;

8.1 AGREED that the Clerk would write to Carlisle City Council supporting the Scott's and asking for any help they could be given e.g. could the franchise be income related?

8.2 NOTED that funding may available from the Neighbourhood Forum.

9 POLICE MATTERS

P.C. Anita Owen gave a report on the crime figures for Brampton LPT from April 2007 to March 2008 (see Appendix 1).

Further matters discussed included:-

- Speedwatch
- Carlisle Housing Association rehousing problem tenants in Brampton
- Parking along footpaths on Main Street
- Kirby Moor

NOTED the report

N.B. Councillor C. Ridley declared a non prejudicial interest in item 9.4 below.

10 TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

10.1 CLAYBANKS HOUSE, LONGTOWN ROAD, BRAMPTON - Construction of swimming pool & games room.

If pool is to be hired out, could off-road parking be provided?

10.2 6 CRAW PARK, BRAMPTON – Erection of 1st floor extension over existing attached garage to provide 2 bedrooms

No comment

10.3 BRAMLEIGH, TREE ROAD, BRAMPTON - Replacement conservatory to rear

No comment

10.4 WEST COTTAGE, EASBY LANE END, BRAMPTON - Single storey extension to south & west elevations to provide lounge & garage

No comment

10.5 CRAWHALL, BRAMPTON - Change of use of existing car sales area to a car park for use by WCF Ltd

No comment

11. FINANCIAL MATTERS –

11.1 BANK RECONCILIATION TO 30TH APRIL 2008

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account.

NOTED the report

11.2 IMPREST REPORT

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED the report

11.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

11.3.1 APPROVED the expenditure of £14,280.74 detailed in the Appendix hereto

11.3.2 NOTED the income of £2918.30 detailed in the Appendix hereto.

11.4 ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2008

There were submitted Receipts and Payments Accounts, Balance Sheet and Supporting Notes for the year ended 31st March, 2007.

11.4.1 APPROVED the Accounts, Balance Sheet and Supporting Notes as reflecting the Parish Council's financial position at 31st March 2007;

11.4.2 ACKNOWLEDGED the members' responsibility for the preparation of the Accounts; and

11.4.3 CONFIRMED that to the best of the members' knowledge and belief,

11.4.3.1 the Accounts for the year to 31st March 2007 had been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper accounting practice;

11.4.3.2 the Council had maintained adequate systems of internal control;

11.4.3.3 the Council had taken all reasonable steps to assure compliance with legislation;

11.4.3.4 the Council had provided proper opportunity for the exercise of electors' rights;

11.4.3.5 the Council had met the requirements of the Audit Commission as to risk assessment, adequacy and effectiveness of systems of internal audit and action on previous Audit recommendations; and

11.4.3.6 the Council had considered provision for litigation, liabilities, etc.

11.5 INSURANCE

A report was heard from the Clerk on the cost of insurance for the coming year from Allianz Cornhill and Community Consultation Limited.

AGREED to accept the quote from Allianz Cornhill at a cost of £4566.35

12 CALC

12.1 CALC CIRCULAR

The May 2008 edition of the CALC circular was submitted.

NOTED.

13 DRAFT MOBILITY PLAN AND CYCLE NETWORK STUDY FOR BRAMPTON

A letter from Allan McNicoll asking for comments on the draft mobility plan and cycle network study for Brampton was submitted.

The main points raised were;

- concern that Brampton Parish Council was not included in the consultation.
- Lack of footpath at Milton Hall Farm
- The Dandy NOT to be used as a cycleway to access Brampton Station. Using the main road would be a better option and is probably wide enough on the majority of the road.
- Some secure cycle parking is already available in Brampton. If more is to be provided could we please be consulted first.
- NO cycling around Talkin Tarn.

AGREED that the above points would be passed on.

14 REPRESENTATIVES' REPORTS

14.1 CHAMBER OF TRADE

Councillor Pattinson gave a report on the latest meeting of the Chamber of Trade. The main issues were:-

- Sustainable Brampton were looking for all shops in the area to go plastic bagless
- Painting of the parking bays was encouraging although there was concern with the designated disabled bays.
- Hoping for more involvement with the Brampton In Bloom competition, various trophies had been found.

15 DATE OF NEXT MEETING

AGREED that due to the Clerk's holidays, the next Council meeting would be 1st July.

16 CUMBRIA MINERALS AND WASTE DEVELOPMENT FRAMEWORK

A report was heard by Councillor Pennington on the Cumbria Minerals and Waste Development Framework.

NOTED the report.

17 BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT

18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 64, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

19 ENCROACHMENT ON KING GEORGE V FIELD

A report was heard from the Clerk and a letter from the Parish Council's solicitor was submitted regarding the encroachment on King George V field.

AGREED to draft letter being sent by solicitor after amending final paragraph.

Expenditure

£	Supplier	Detail
75.00	British Gas	Heat & Light
190.38	City of Carlisle	Rates
174.40	City of Carlisle	Rates
5.10	United Utilities	Water Rates
3111.82	Cut n' Edge	Grounds Maintenance
59.50	Powergen	Heat & Light
26.64	Vodafone	Telephone
42.17	ABW	Moot Hall
1138.97	A Riddell	Staff - April
28.00	Cumbria Playing Fields	Subscription
3995.00	Carlisle City Council	Grass Cutting
30.00	Cut n' Edge	Grounds Maintenance
231.80	P Reynolds	Staff
99.64	J. Ratcliffe	Staff
90.00	A Findon - BIG	BIG Magazine
1668.91	Hm Revenue & Customs	PAYE
15.00	Cumbria In Bloom	Entry Fee
34.88	Gerald Rowntree	Moot Hall
254.30	Canon	Office photocopier
237.11	BRHS	Office Rent
150.40	Playdale	Parks
38.18	Cannon Hygiene	Moot Hall
52.88	United Utilities	Water Rates
251.11	E-on	Xmas Lights
330.42	E-on	Xmas Lights
150.00	St Martins	Grant
1000.00	Football Project	Grant
687.38	R & M Lowther	Mote
11.75	Brampton Skips	Brampton In Bloom
100.00	Carlisle Rotary Club	Xmas Lights
<u>14280.74</u>		

Income

£	Detail	Cost centre
140.00	Market Tolls	Market
90.00	Market Tolls	Market
40.00	Market Tolls	Market
10.00	Market Tolls	Market
120.00	Market Tolls	Market
105.00	Nags Head – pitch fees	Parks
15.00	Local History Group	Moot Hall
20.00	Eden Valley Hospice	Moot Hall
15.00	Christine Knox	Moot Hall
48.58	Mrs Scott – placement of seat	Cemetery
61.00	Co-op Memorials	Cemetery
61.00	Beattie Memorials	Cemetery
360.95	Cumbria County Council - grant	Brampton In Bloom
462.00	Co-operative Funeralcare	Cemetery
57.77	Irthington Parish Council	Office
15.00	Cerebral Palsy	Moot Hall
805.00	Ian Blair	Cemetery
15.00	Local History Group	Moot Hall
15.00	United Reformed Church	Moot Hall
462.00	Co-operative Funeralcare	Cemetery
<u>2,918.30</u>		

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 10TH JUNE, 2008** at 7.30 p.m.

PRESENT

Councillor I. A. Pennington
Councillor Mrs. P. Skimmings
Councillor J. L. Tweddle
Councillor Mrs. J. Prest

Councillor K. T. Read-Bone (ex officio)
Councillor K. Siddle
Councillor Mrs. J. Pattinson (ex officio)

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillor Bills.

20 ELECTION OF CHAIRMAN

Councillor J. Pattinson, seconded by Councillor I. Pennington, moved that Councillor K. T. Read-Bone be elected to the office of Chairman of the Committee.

AGREED, unanimously to the election of Councillor K. T. Read-Bone as Chairman of the Committee.

21 ELECTION OF VICE CHAIRMAN

Councillor J. Pattinson, seconded by Councillor J. Prest, moved that Councillor K. Siddle be elected to the office of Vice Chairman of the Committee.

AGREED, unanimously to the election of Councillor K. Siddle as Vice Chairman of the Committee.

22 MINUTE

Minute of the Meeting held on 12th February 2008 was submitted.

APPROVED.

23 MATTERS ARISING FROM THE MINUTE

23.1 BRAMPTON CEMETERY (Min. 207.2)

AGREED to look into the cost of a mini-digger or asking Cut n' Edge to dig the trial pits required for the Environment Agency in order to progress the proposed extension.

23.2 WILLIAM HOWARD SCHOOL, LONGTOWN ROAD, BRAMPTON (Min. 208.1)

NOTED that nothing had been received to date regarding the recent planning application.

23.3 PROVISION OF ALLOTMENTS IN BRAMPTON (Min. 210)

NOTED that the Clerk was still waiting for information from the recent allotment project survey from Sustainable Brampton.

23.4 ENFORCEMENT NOTICE ON KING GEORGE V FIELD (Min. 212.2)

NOTED that Councillor Pattinson had met with the Tuddenhams as agreed, but that the matter was still in the hands of solicitors.

24 DECLARATIONS OF INTEREST

None

25 WORKING GROUPS STRUCTURE

25.1 CEMETERY WORKING GROUP

AGREED that Councillors Skimmings, Read-Bone, Siddle and Tweddle would serve on the Cemetery working group.

25.2 FOOTPATHS & RIGHTS OF WAY

AGREED that Councillors Pennington, Prest and Bills would serve on the footpaths & Rights of Way working group.

26 TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate planning authority of this Council's comments as follows:-

26.1 BRAMPTON WAR MEMORIAL COTTAGE HOSPITAL, TREE ROAD, BRAMPTON - 3 additional external lights at entrance driveway/car parking area & replacement of 2 existing external lights (revised application)

No comment

26.2 5 HEMBLESGATE, TARN ROAD, BRAMPTON – Single storey extension to form a garden workroom and store.

No comment.

26.3 BRAMPTON JUNIOR SCHOOL, SAWMILL LANE, BRAMPTON – Amalgamation of infant & junior schools. To include new nursery, new main entrance, extension to existing hall, classroom extension, extended car park and extended hard play including retaining wall to junior school.

That a traffic survey be conducted to take into account large vehicles using the narrow access at Union Lane. Better signage is required to warn vehicles of the narrowing of the lane.

27 CALC – GUIDE TO PLANNING

There was submitted a planning guide from CALC

NOTED the guide and that the Parish Plan was currently being updated.

28 BLACKPATH, GELT WOODS

A report was heard from the Clerk regarding the current problems regarding Mr. & Mrs. Davis' access to their field along the Blackpath.

AGREED that the lock and chain provided by the Parish Council to safeguard walkers from horses along the path, should be put back on the gate and a letter written to the Davis' confirming the position.

29 OVAL HOUSE, MAIN STREET, BRAMPTON

A report was heard from the owner of Oval House regarding the continuing problem of large vehicles trying to use the narrow entrance at Union Lane and either becoming stuck there or hitting Oval House itself.

29.1 AGREED that more appropriate signage was required along Union Lane.

29.2 AGREED to link this matter with the planning application for Brampton Junior School.

30 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

30.1 PROBLEM TREES ON THE MOTE – Letter from R & M Lowther

AGREED that the Clerk and Councillor read-Bone would meet with Mr. Lowther and Mr. Bennett

30.2 OLD MEMORIALS, ST. MARTIN'S CHURCH, BRAMPTON – Letter from Beattie Memorials

AGREED to look into the availability of grants

30.3 REMOVAL OF BT PAYPHONES

30.3.1 REMOVAL OF BT PAYPHONES – Letter from Carlisle City Council

30.3.2 CONSULTATION ON THE PROPOSED REMOVAL OF PAYPHONES IN CARLISLE DISTRICT – Letter from Carlisle City Council

AGREED that the Clerk would respond that the Parish Council were in agreement with the schedule from Carlisle City Council and supported it. Although, could the payphone in the centre of town be relocated to the opposite side of the street outside the frame shop.

30.4 NEW NOTICE BOARD – Email from Kate Allan

30.4.1 AGREED to ask Brampton Players if we could locate a larger noticeboard where they currently have theirs and share the facility.

30.4.2 AGREED to decline the Community Centre offer of monitoring a new noticeboard.

30.5 BRAMPTON AREA PARISH PLANNING GROUP – Email from Zoe Sutton

AGREED that Councillors Read-Bone and Pattinson would attend the next meeting.

BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT - The Chairman decided because of the need to make early arrangements on the following items, they be considered as a matter of urgency.

31 CHRISTMAS LIGHTS

NOTED a report from Councillor Pattinson that a meeting had taken place with Carlisle City Council regarding how we could improve the Christmas Lights. Lighting columns would have to have an adaptor installed and permission to do this would have to be sought from Cumbria County Council. Carlisle City Council had recommended a company named Blachere who dealt with public lighting displays and a meeting was being arranged for July/August 2008.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 64, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

32 KING GEORGE V PLAYING FIELD - ENCROACHMENT

A letter from Cartmell Shepherd solicitors was submitted.

32.1 NOTED the letter.

32.2 AGREED to send the draft letter from the solicitor and pay £40.00 for a drainage search.

32.3 AGREED that there would be no offer of compensation to the Tuddenham's until matters were further investigated.

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 8th JULY 2008** at **7.30 p.m.**

PRESENT

Councillor K. Siddle (in the chair)
Councillor Mrs. J. Prest
Councillor I. A. Pennington

Councillor Mrs. M. Smith
Councillor P. Bills
Councillor L. Tweddle

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE –Councillors Read-Bone, Skimmings, Pattinson and Robinson.

33 MINUTES

33.1 MINUTE

Minute of the meeting held on 10th June 2008 was submitted.

APPROVED

33.2. MATTERS ARISING

PROBLEM TREES ON THE MOTE (Min. 30.1)

The Clerk reported on a meeting yesterday with Lowther Tree Services and Charles Bennett (Tree Officer, Carlisle City Council) regarding unsafe trees on the Mote. Further to a recent report by Lowther Tree Services, a further 3 trees need to be felled on the Mote. A full costing from Lowther's will be sent in due course.

N.B. Councillor Siddle declared a non-prejudicial interest in planning application 2.4

34 TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate planning authority of the Council's comments as follows:-

34.1 TREE HOUSE, TREE ROAD, BRAMPTON - Proposed garden room extension and satellite dish

No comment

34.2 FORMER IVINSONS GARAGE, CARLISLE ROAD, BRAMPTON - Variation of condition 9 of previously approved application ref 06/0285 to enable 2 of the car parking spaces to be occupied in association with the dwellings approved under application ref 06/0280

We would accept the additional space providing all 13 spaces could be fully utilised.

34.3 MAPLE COTTAGE, TREE GARDENS, BRAMPTON - Single storey rear extension to provide extended bedroom and a utility room

No comment

N.B. Councillor Mrs. J. Prest took the chair for the following item

34.4 WEST VIEW, GELT ROAD, BRAMPTON – Replacement of existing 2 storey rear extension with larger 2 storey extension (revised application)

No comment

35 NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

NOTED.

36 BLACKPATH, GELT WOODS

36.1 CONTINUING ACCESS PROBLEMS

A report was heard from Councillor Pennington regarding the continuing problem with access to Gelt Woods from the Blackpath.

AGREED that the Clerk look into the possibility of the field and kissing gate being moved further down the path and be situated just past the Davis' access.

36.2 CORRESPONDENCE RECEIVED RE BLACKPATH:

36.2.1 SUGGESTED MEETING – Letter from Cartmell Shepherd Solicitors suggesting a meeting between all parties involved.

36.2.1.1 NOTED the letter.

36.2.1.2 AGREED that the Parish Council would be willing to attend.

36.2.2 BLACK PATH, GELT WOODS – Letter from Mr & Mrs Davis

36.2.1.1 NOTED the letter.

36.2.1.2 AGREED to the Clerk getting a copy of the title for Gelt Woods before any further action.

37 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

37.1 ALLOTMENT PROVISION IN BRAMPTON – Letter from Sustainable Brampton

After a request from 39 electors the duty of providing allotments within Brampton rests with the Parish Council. **AGREED** to;

37.1.1 the Clerk checking into the offer made for land behind the Mote;

37.1.2 letters being sent to landowners in the area and

37.1.3 the setting up of a working group. Councillors Bills and Pennington volunteered.

37.2 APM SCHEMES 2008-09 LOCAL SAFETY SCHEMES, UNION LANE, BRAMPTON – Letter from Sarah Steel, Highways Technician, Cumbria County Council

AGREED that the wall at Union Lane needed to remain pending the decision regarding the site of the new medical facility and that better signage was required.

37.3 REMOVAL OF BT PAYPHONES - Email from Carlisle City Council

37.4 CLAY DUBBS – Letter from Mr. H. Nixon requesting renting Clay Dubbs field.

AGREED to defer a decision until the provision of land for allotments was resolved.

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 15th JULY, 2008** at 7.30 p.m.

PRESENT

Councillor G. R. Prest (in the Chair)
Councillor J. J. Harding
Councillor A. Faulds

Councillor Mrs. M. E. Smith
Councillor Mrs. C. Ridley
Councillor Mrs. P. J. Thompson

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE - Councillors Pattinson

38 ELECTION OF OFFICE BEARERS - CHAIRMAN

Councillor C. Ridley, seconded by Councillor M. E. Smith, moved that Councillor G. R. Prest be elected to the office of Chairman of the Committee.

AGREED, unanimously, to the election of Councillor G. R. Prest as Chairman of the Committee.

39 ELECTION OF OFFICE BEARERS - VICE CHAIRMAN

Councillor M. E. Smith, seconded by Councillor A. Faulds, moved that Councillor C. Ridley be elected to the office of Vice Chairman of the Committee.

AGREED, unanimously, to the election of Councillor C. Ridley as Vice Chairman of the Committee.

40 MINUTE

Minute of the Meeting held on 20th November 2007 was submitted.

APPROVED.

41 MATTERS ARISING FROM THE MINUTES

41.1 WEEKLY MARKET (Min. 173.2.1)

41.1.1 NOTED that a two week holiday in January for regular traders had been permitted.

41.1.2 NOTED that the Clerk had had no feedback regarding the running of other town markets.

42 FINANCIAL MATTERS -

42.1 BANK RECONCILIATION TO 30TH JUNE 2008

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

42.2 MONITORING REPORT

There was submitted a report by the Clerk detailing the current position with regard to income received and expenditure incurred to 30th June 2008 compared to the budget together with an indication of the anticipated income and expenditure at the end of the current financial year.

NOTED the report.

42.3 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

42.4 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

42.1 APPROVED the expenditure of £26,826.83 detailed in the Appendix hereto

42.2 NOTED the income of £94,679.47 detailed in the Appendix hereto.

42.5 BARCLAYS BANK ACCOUNT - ACCOUNT SIGNATORIES

After discussion,

AGREED to the allocation of account signatories as follows:-

Chairman of Parish Council
Chairman of Finance and General Purposes Committee
One other

As Councillors Pattinson and Ridley are currently signatories on the account, the Clerk will arrange for Councillor Tweddle to be replaced by Councillor Prest as a signatory.

42.6 INTERNAL AUDIT REPORT

There were submitted a letter and report by the Internal Auditor (Ms. T. Little ACA) on her audit activities for the period ending 31st March 2008.

NOTED the report

43 FINANCIAL ASSISTANCE - BRAMPTON WOODWORKS CLUB

There was submitted an application for financial assistance from the Brampton Woodworks Club in respect of being able to continue the facility.

AGREED to make a donation of £350.00.

44 ALLISON BEQUEST

There was submitted a report by the Clerk regarding the options available for transferring the Allison Bequest Fund to a bank/building society in Brampton.

44.1 NOTED the report.

44.2 AGREED to

44.2.1 transfer the funds to the Cumberland Building Society at a rate of 6.40% gross (rate at Skipton 4.79%)

44.2.2 the following signatories on the account – Councillors Pattinson, Prest, Ridley and Harding.

45 CUT N' EDGE MAINTENANCE CONTRACT

45.1 NOTED that the annual maintenance contract with Cut n' Edge has been increased to £38,724.00 from £37,342.00 in accordance with the indexation calculation.

45.2 AGREED that the maintenance contract will have to be reviewed later in the year as it is due to expire on 31st March 2010. Quite a bit of work is having to be done by the Council caretakers which should really be included in the contract.

46 SEAT REPLACEMENT AT MOOT HALL AND HADRIAN'S STATUE

After discussion **AGREED** to;

46.1 replace seats at Moot Hall and Hadrian's Statue with Glasdon's "Phoenix Jubilee" seat which is both sturdy and environmentally friendly. Each seat with fixings costs £429.00.

46.2 the Clerk organising clean up of leaves around seat at Hadrian's Statue with either the caretakers or Cut n' Edge as the judging for the Brampton In Bloom competition would be on the 18th July.

BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT - The Chairman decided because of the need to make early arrangements on the following items, they be considered as a matter of urgency.

47 BLACKPATH

A report was heard from the Clerk on the ongoing problems with access to the Blackpath. Specialist solicitors have been recommended by Andrew Nicholson from the East Cumbria Countryside Project.

AGREED unanimously to send all relevant papers to new solicitors in order to resolve the matter of access.

48 BRAMPTON CEMETERY EXTENSION

A report was heard from the Clerk on the cost of excavating two trial pits at the proposed cemetery extension site in order to comply with a request from the environment agency.

AGREED to a Mr. P. Killen using a mini digger at a cost of approximately £200.00.

EXPENDITURE

£	Supplier	Detail
259.00	British Gas	Heat & Light
742.00	City of Carlisle	Rates
6223.64	Cut n' Edge	Grounds Maintenance
119.00	Powergen	Heat & Light
54.04	Vodafone	Telephone
43.10	Barclays Bank	Bank Charges
233.50	BT	Telephone
1138.77	A Riddell	Staff - May
1138.97	A Riddell	Staff – June
427.10	BRHS	Office
80.00	Cut n' Edge - extras	Grounds Maintenance
457.98	P Reynolds	Staff – May & June
281.68	J. Ratcliffe	Staff – May & June
222.52	ABW	Moot Hall & ROW
12.34	Carruthers Timber	Parks
500.00	Lanercost Music Festival	Allison Bequest
1000.00	Brampton Junior School	Allison Bequest
411.25	I. Kyle	Cemetery
100.00	Petty Cash	Office
125.73	Humax	Brampton In Bloom
4786.85	Allianz Cornhill	Insurance
84.50	Tarn Road Nurseries	Brampton In Bloom
58.94	United Utilities	Market
252.00	Glasdon	Brampton In Bloom
40.64	Cannon Hygiene	Moot Hall
11.50	E.on	Xmas Lights
141.00	Cartmell Shepherd	Parks
6145.00	A Errington – mem. shelter	Open Spaces
95.00	A Findon – B.I.G.	Misc services
101.53	Canon UK	Office
1527.50	Brunstock Engineering	Moot Hall
11.75	Brampton Skips	Brampton In Bloom
<u>26826.83</u>		

INCOME

£	Detail	Cost centre
315.00	Market Tolls	Market - May
195.00	Market Tolls	Market - June
91.00	Beattie Memorials	Cemetery
61.00	Cumbria Memorials Direct	Cemetery
41.00	Co-operative Memorials	Cemetery
1079.00	Co-operative Funeralcare	Cemetery
1148.00	Ian Blair	Cemetery
270.00	H Nixon – trough at Gelt Road	Open Spaces
20.00	Jobsons Farm Shop	Brampton In Bloom
50.00	Mitton Refrigeration	Brampton In Bloom
25.00	S&S Railhead Garage	Brampton In Bloom
150.00	Hairport	Brampton In Bloom
50.00	J Paterson	Brampton In Bloom
15.00	Community Centre	Moot Hall
45.00	Carlisle City Council	Moot Hall
15.00	Scaleby PCC	Moot Hall
15.00	Women In business	Moot Hall
30.00	Methodist Junior Church	Moot Hall
15.00	Stroke Club	Moot Hall
83640.00	Carlisle City Council	Precept
1687.20	HM Revenue & Customs	VAT Refund
874.33	Barclays Bank	Interest
4847.94	Skipton B. Society	Interest Refunded
<u>94679.47</u>		

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY 29th JULY, 2008** at 7.30 p.m.

PRESENT

Councillor K. Read-Bone (Vice Chairman) (in the Chair)	Councillor Mrs C. Ridley
Councillor Mrs. J. Prest	Councillor G. Prest
Councillor J.J. Harding	Councillor L. Tweddle
Councillor P. Bills	Councillor I. Pennington
Councillor Mrs P. Skimming	

IN ATTENDANCE – Clerk

ALSO ATTENDING –Councillor L. Fisher, Cumbria County Council, Councillor S. Layden, Carlisle City Council

APOLOGIES FOR ABSENCE – Councillors Pattinson Smith, Thompson, Faulds, Robinson and Siddle

49 DECLARATIONS OF INTEREST

None Received

50 MINUTE

50.1 MINUTE OF THE MEETING HELD ON 13TH MAY 2008 WAS SUBMITTED.

APPROVED

50.2 MATTERS ARISING FROM THE MINUTES

50.2.1 POLICE MATTERS (Min 9)

CHA REHOUSING OF PROBLEM TENANTS

Councillor Layden asked for further explanation regarding the rehousing of problem tenants In Brampton.

NOTED that Councillor Layden would look into the matter further.

SPEEDWATCH

Councillor Harding reported that the Speedwatch campaign would be launched on 1st August 2008 with a total of 8 volunteers. A test run had taken place yesterday which had caught a bus doing 34mph in a 30mph zone and 1 or 2 vehicles doing over 45mph.

NOTED

51 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Property and Environment Committee held on 8th July 2008

51.1 NOTED the Minutes.

51.2 APPROVED the recommendations for implementation.

51.3 NOTED the following matter arising from the Property and Environment Committee:-

51.3.1 BLACKPATH, GELT WOODS (Min. 36)

All correspondence and paperwork regarding the Blackpath has been sent to solicitor's in Ipswich. We are still waiting to hear from them.

51.4 NOTED the following matter arising from the Finance and General Purposes Committee:-

51.4.1 BRAMPTON CEMETERY EXTENSION (Min. 48)

Two trial pits had been dug at the weekend and inspected. Details will be forwarded to the Environment Agency and the planning application completed in due course.

52 TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

52.1 PLOT 8, TOWNFOOT INDUSTRIAL ESTATE, BRAMPTON - Change of use of site for trailer park in connection with applicants existing haulage business on Townfoot Industrial Estate

No comment

52.2 3 TOWNFOOT ORCHARD, BRAMPTON – Erection of single storey rear extension; change of use of grass verge to garden with new boundary wall

No comment

52.3 LAND ADJACENT TO BRAMPTON BUSINESS CENTRE, BRAMPTON – Erection of 1 detached dwelling (outline application)

No comment

52.4 GRANGE HOUSE, AARONSTOWN LONNING, BRAMPTON – Demolition of existing rear extensions and replacement with garden room, entrance lobby and cloakroom to rear

No comment

52.5 UNIT 3 CUMCATCH FARM, BRAMPTON – Conversion of redundant farm building into a dwelling with addition of a two storey extension (revised application)

No comment

53 FEEDBACK FROM BRAMPTON ECONOMIC GROUP

A letter was submitted from Councillor K. Read-Bone detailing his thoughts on matters raised at a recent meeting of the Brampton Economic Group. Councillor Read-Bone stated that he hadn't meant it as a "bashing" for Carlisle City Council but that the people running the meetings seemed to be directing everyone's Views, and that anything else raised was just noted.

Councillor Read-Bone asked the council for ideas to promote Brampton. One idea being promoting an historical walk around the town. Councillor Ridley thought that this had already been done.

53.1 NOTED the letter

53.2 AGREED that the Clerk would pass the footpath leaflet to Councillor Read-Bone to distribute at the next meeting of the Economic Group

53.3 **NOTED** that Councillor G. Prest was appalled by the letter and its inaccuracies. Councillor G. Prest proposed that Councillor Read-Bone should write a further letter to the City Council stating that comments made were his own and not those of Brampton Parish Council.

Councillor Read-Bone thanked Councillor G. Prest for his comments and agreed to write a further letter.

NOTED

54 REPRESENTATIVES' REPORTS

54.1 BRAMPTON FAIRTRADE GROUP

NOTED a report by Councillor Harding on the latest meeting of the Fairtrade Group. Membership had increased by 30% to approximately 80 members. Sustainable Brampton were disappointed that no-one from the Parish Council had attended the recent Community Day.

54.2 LEAGUE OF FRIENDS

NOTED a report by Councillor Prest on the recent meeting of the Brampton Cottage Hospital League of Friends. The main issue was that the preferred site for the new health centre was the Greenlane/Gelt Road site.

54.3 BRAMPTON YOUTH & COMMUNITY FOOTBALL PROJECT

NOTED a report by Councillor Bills on the recent meeting of the Football Project Group. The youths now have 3 teams but would like more parents to be involved with training and are looking for more publicity. Dave Shepherd has left the committee but would be helping out in an advisory capacity.

55 BRAMPTON IN BLOOM

A report was heard from Councillor Ridley on the judging of the recent Cumbria In Bloom competition. Quite a lot of criticism was raised including lack of displays at HSBC bank and the Howard Arms, no display by the local gardening club and poor displays by the Fairtrade Group and Murray Park itself.

Councillor Ridley has responded to these criticisms by pointing out that Brampton is a small town with 2-3 volunteers who have to compete against such towns as Keswick who employ 5 gardeners. After-care was an ongoing concern and if Brampton were to continue to take part in the competition future changes would be needed.

55.1 **NOTED** the report

55.2 **AGREED** that a bigger committee was required next year with more organised forward planning.

56 CALC

56.1 CALC CIRCULAR

The July/August 2008 edition of the CALC circular was submitted.

NOTED.

56.2 EFFECTIVE COUNCIL TRAINING FORM

Effective Council training events were submitted.

NOTED that any interested Councillor should pass their details to the Clerk.

57 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

57.1 THE IRTHING CENTRE/BRAMPTON BUSINESS CENTRE

57.1.1 Letter to Brampton Parish Council from Rosemary Ronney

57.1.2 Letter to Maggie Mooney from Rosemary Ronney

57.1.3 Letter to The Rt Hon David Maclean MP from Rosemary Ronney

NOTED that although Mrs Ronney states she has had no replies to letters, she has. Carlisle City Council are looking into finding alternative premises and that tenants were not given notice to quit only that the Centre may close.

57.2 TEMPORARY ROAD CLOSURES

57.2.1 C1032 MILTON TO FARLAM

57.2.2 C1023 LOW ROW RAILWAY CROSSING

57.3 MENTAL HEALTH SERVICES IN CUMBRIA – Letter from P. Clarke

NOTED that Councillors J. Prest and P. Bills would pass comments to the Clerk before September.

58 LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature was available from the Clerk:-

58.1 CLOSER TO HOME CONSULTATION RESPONSE

58.2 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 AUGUST to 30 NOVEMBER 2008

10.3 RESOURCE CUMBRIA - REVIEW

BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT - The Chairman decided because of the need to make early arrangements on the following items, they be considered as a matter of urgency.

59 SANDY LONNING CYCLE AND FOOTPATH PROBLEMS

A report was heard from the Clerk regarding complaints received regarding misuse of the cyclepath and footpath at Sandy Lonning.

A letter from P.C. Anita Owen regarding problems at the cyclepath and footpath at Sandy Lonning was submitted.

NOTED the report and letter.

AGREED to defer any decision regarding deterring mis-use of the paths to the next meeting of the Property & Environment Committee.

60 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 64, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

61 ALLOTMENT PROVISION

A report was heard from the Clerk regarding the current situation on providing allotments in the area and the Parish Council's statutory obligations.

61.1 NOTED that the Clerk would meet with Norman Johnston on the suitability of Clay Dubbs as an Allotment site and report at the next Property and Environment Committee.

61.2 AGREED that the Clerk could purchase a book on allotment law at a cost of £25.00

PRESENT

Councillor K. Read- Bone (in the chair)
Councillor Mrs. J. Prest
Councillor I. A. Pennington
Councillor J. Pattinson

Councillor K. Siddle (Vice – chairman)
Councillor P. Bills
Councillor L.Tweddle

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE –Councillors G. Prest and Robinson

62 DECLARATIONS OF INTEREST

None Received.

63 ALLOTMENT PROVISION IN BRAMPTON

A report was submitted giving a progress report on allotment provision in Brampton at Clay Dubbs Field, Gelt Road.

AGREED to the following:-

63.1 Check with highways that parking in the area will not be a problem

63.2 Invite all interested parties to a meeting on Tuesday 9th September at 7.00pm in the Moot Hall before commencement of the scheduled Property and Environment Committee meeting, enclosing a draft management agreement for the proposed allotment site in order to discuss the setting up of an Allotments Association.

64 BUS SHELTERS, THE SANDS, BRAMPTON

A report was submitted regarding the recent vandalism to the bus shelters at The Sands, Brampton.

AGREED to the following:-

64.1 Replace both bus shelters with a 2 bay shelter (2200mm x 1300mm) with flat roof, perch seating, information panel and half end panels at a cost of £1934.00 per shelter

64.2 That the Clerk would look into funding for the bus shelters and inform the insurance company.

65 SANDY LONNING CYCLE/FOOT PATHS

A report was submitted regarding the continued mis-use of both the cycle and footpath at Sandy Lonning.

AGREED after discussion to:-

65.1 Purchase and install a Woodstock kissing-gate at the Sandy Lonning footpath. The cost of the gate being £329.00 including carriage. Costs for installing the gate will be looked into.

65.2 Site a large boulder at entrance to cyclepath in order to stop vehicles using the path.

66 VANDALISM IN MURRAY PARK

Councillor Read-Bone expressed concern at the backlog of maintenance work to be done in Murray Park and the continuing occurrence of vandalism in the park.

AGREED after discussion that:-

66.1 Councillor Bills would write an article for inclusion in the next issue of the B.I.G. magazine

66.2 Any observation on the matter to be passed to either Councillor Read-Bone or the Clerk.

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 9th SEPTEMBER 2008** at **7.00 p.m.**

PRESENT

Councillor K. Read-Bone (in the chair)
Councillor Mrs. M. Smith
Councillor Mrs. J. Prest
Councillor I. A. Pennington
Councillor Mrs. J. Thompson

Councillor G. Prest
Councillor Mrs. C. Ridley
Councillor P. Bills
Councillor L.Tweddle

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE –Councillors Skimmings, Pattinson, Siddle and Robinson.

67 ALLOTMENTS

A public discussion of the provision of allotments at Clay Dubbs field, Gelt Road, Brampton took place. The discussion was chaired by Elizabeth Allnutt, Allotments Officer, Carlisle City Council.

Elizabeth Allnutt explained that through a survey by Sustainable Brampton, over 40 people had declared an interest in allotments in the Brampton area. Brampton Parish Council had found a site for the allotments and the meeting was to discuss moving forward and explaining how an Allotment Association worked.

Main concerns from members of the public were:-

- Who would get priority for an allotment?
- How many plots would be available and what size?
- Parking problems in the area
- Is there any other land available for allotments in Brampton?
- Is there a residency agreement?

Members of the public expressed that they would be interested in setting up an Allotment Association.

67.1 AGREED that a meeting to set up a steering group would be held free of charge in the Moot Hall on 16th September 2008. 16 members of the public, Elizabeth Allnutt and Councillors Pennington and Bills would attend.

67.2 AGREED that the Parish Council would review the draft management agreement and the criteria for entitlement to an allotment at the next meeting.

68 MINUTES

68.1 MINUTE

Minute of the meetings held on 8th July and 12th August 2008 were submitted.

APPROVED

68.2 MATTERS ARISING

68.2.1 BLACKPATH, GELT WOODS (Min. 36)

NOTED that the matter was still in the hands of the Council's solicitors.

68.2.2 SANDY LONNING CYCLE PATH (Min. 65)

NOTED that the siting of a boulder at Sandy Lonning cycle path would cost approximately £180.00.

68.2.3 VANDALISM IN MURRAY PARK (Min. 66)

NOTED that Councillor Bills would re-submit the report on vandalism in Murray Park to Councillor Read-Bone.

N.B. Councillors Mrs. J. Prest and G. Prest declared a prejudicial interest in planning application 3.3

69. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate planning authority of the Council's comments as follows:-

69.1 CARRADALE, PAVING BROW, BRAMPTON - Change of use of land from agricultural to domestic garden use

No comment

69.2 ROSE VILLA, CRAW HALL, BRAMPTON – Proposed works to trees within a conservation area 1,2,8,9 conifer – fell, 3-6 conifers – reduce in height by 50%, 7 birch – fell, 10 holly – reduce by 50%, 11 unknown – fell, 12 willow – fell and 13 box – prune back branches overhanging road

No comment.

N.B. Councillors Mrs. J. Prest and G. Prest left the room prior to discussion of the following item

69.3 ARCHWAYS, STATION ROAD, BRAMPTON - Erection of detached dwelling to garden

OBJECT as overdevelopment of site and inappropriate for the area.

69.4 9 IRTHING PARK, BRAMPTON – Erection of 1.8m high fence (retrospective)

NOTED the applicant spoke regarding the submitted application before leaving the meeting for Councillors to discuss.

No comment.

69.5 27 GREENHILL, BRAMPTON - Erection of single storey extension to front elevation to provide sitting room and porch.

No comment.

70 NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

NOTED.

71 KING GEORGE V FIELD

71.1 NOTED a report by the Clerk that several complaints had been received regarding household waste being dumped under the hedge on King George V playing field.

71.2 AGREED that the Clerk should organise a skip and liaise with the probation service in order to clear the area.

BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT

72 TREE FELLING AT THE MOTE

A letter and costing was submitted from Lowther's regarding the proposed tree felling work required at the Mote.

AGREED to refer the matter to the next Finance and General Purposes Committee Meeting and full Council Meeting.

73 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 64, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

74 LAND AT CLAY DUBBS – REQUEST TO PURCHASE

A letter was submitted from Cartmell Shepherd Solicitors regarding the purchase of ground at Clay Dubbs to the rear of 2 Oulton Terrace for use as access and garden ground by Mrs. Lewsley.

AGREED that only the original land stated was for sale and that the Clerk would inform Cartmell Shepherd Solicitor's. The extra land wanted for purchase has already been earmarked for allotments.

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 16th SEPTEMBER, 2008** at 7.30 p.m.

PRESENT

Councillor G. R. Prest (in the Chair)
Councillor J. J. Harding
Councillor A. Faulds

Councillor Mrs. M. E. Smith
Councillor Mrs. C. Ridley
Councillor Mrs. P. J. Thompson

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE - Councillor Pattinson

75 MINUTE

75.1 Minute of the Meeting held on 15th July 2008 was submitted.

APPROVED.

75.2 MATTERS ARISING FROM THE MINUTES

75.2.1 ALLISON BEQUEST (Min. 44)

NOTED that the account with the Skipton Building Society was in the process of being closed.

76 FINANCIAL MATTERS -

76.1 BANK RECONCILIATIONS TO 31ST AUGUST 2008

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

76.2 MONITORING REPORT

There was submitted a report by the Clerk detailing the current position with regard to income received and expenditure incurred to 31st August 2008 compared to the budget together with an indication of the anticipated income and expenditure at the end of the current financial year.

NOTED the report.

76.3 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

76.4 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

76.1 APPROVED the expenditure of £21,970.27 detailed in the Appendix hereto

76.2 NOTED the income of £1,926.52 detailed in the Appendix hereto.

76.5 EXTERNAL AUDITOR'S CERTIFICATE AND OPINION

The external Auditor's certificate and opinion for the Accounts for the year ending March 2008 was Submitted

76.5.1 NOTED the certificate and that no matters had come to their attention.

76.5.2 AGREED to refer the matter to the next full Council meeting.

77 FINANCIAL ASSISTANCE

NOTED that no requests for financial assistance had been received.

78 PROBLEM TREES ON THE MOTE

AGREED after discussion that the Clerk would ask for a further two quotes for work required on the Mote.

Expenditure

£	Supplier	Detail
368.00	British Gas	Heat & Light
742.00	City of Carlisle	Rates
6798.16	Cut n' Edge	Grounds Maintenance
119.00	Powergen	Heat & Light
55.74	Vodafone	Telephone
5.97	United Utilities	Parks
185.03	BT	Telephone
1138.87	A Riddell	Staff - July
1138.77	A Riddell	Staff – Aug
129.41	BRHS	Office
1581.25	PAYE	Staff
886.88	P Reynolds	Staff – July/Aug
388.64	J. Ratcliffe	Staff – July/Aug
99.26	ABW	Moot Hall & ROW
1109.15	Civic Pride	Brampton In Bloom
350.00	Woodwork Group	Allison Bequest
19.89	United Utilities	Open Spaces
55.22	Brampton Skips	Open Spaces
3030.00	Carlisle City Council	T. I. Centre
2010.58	Cartmell Shepherd	Parks & Open Spaces
254.30	Cannon	Office
26.65	Jacobite	Brampton In Bloom
636.00	Tarn Road Nurseries	Brampton In Bloom
214.32	Premier Paper	Office
75.31	Chandlers	Moot Hall & Open Spaces
95.00	A Findon - BIG	Misc
60.00	T Little - Auditor	Council
46.87	I Pennington - mileage	R O W
150.00	Petty Cash	Office
200.00	P. Killen	Cemetery
<u>21910.27</u>		

Income

£	Detail	Cost centre
310.00	Market Tolls	Market - July
245.00	Market Tolls	Market - August
141.52	Cumbria County Council	Farmers Market Rates
181.00	Beattie Memorials	Cemetery
152.00	Co-operative Memorials	Cemetery
70.00	JWF Watson & Sons	Cemetery
462.00	Co-operative Funeralcare	Cemetery
20.00	Common War Graves	Cemetery
150.00	Slaters Funfair	Parks
15.00	Cumbria Cerebral Palsy	Moot Hall
45.00	Hadrians Sugarcraft	Moot Hall
15.00	Scaleby PCC	Moot Hall
15.00	Women In business	Moot Hall
30.00	Wildlife Trust	Moot Hall
15.00	Corby Hill Chapel	Moot Hall
60.00	Old Peoples Association	Moot Hall
<u>1926.52</u>		

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY 30th SEPTEMBER, 2008** at 7.30 p.m.

PRESENT

Councillor Mrs. J. Pattinson (Chairman) (in the Chair)
Councillor Mrs C. Ridley
Councillor Mrs. J. Prest
Councillor Mrs. P.J. Thompson
Councillor A. Faulds
Councillor Mrs P. Skimming

Councillor K. Read-Bone (Vice Chairman)
Councillor Mrs. M. Smith
Councillor G. Prest
Councillor L. Tweddle
Councillor I. Pennington

IN ATTENDANCE – Clerk

ALSO ATTENDING –Councillor L. Fisher, Cumbria County Council, Councillor S. Layden, Carlisle City Council and P.C. Anita Owen, Brampton Police station.

APOLOGIES FOR ABSENCE – Councillors Harding, Bills, Robinson and Siddle
Councillor M. Mitchelson, Carlisle City Council

79 DECLARATIONS OF INTEREST

None Received

80 MINUTE

80.1 MINUTE OF THE MEETING HELD ON 29TH JULY 2008 WAS SUBMITTED.

APPROVED

80.2 MATTERS ARISING FROM THE MINUTES

80.2.1 BLACKPATH, GELT WOODS (Min 51.3.1)

NOTED a report from the Clerk that the solicitor dealing with the access problem at the Blackpath, Gelt Woods was on annual leave until 13th October.

81 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Property and Environment Committee held on 9th September 2008
Finance and General Purposes Committee held on 16th September 2008

81.1 NOTED the Minutes.

81.2 APPROVED the recommendations for implementation.

81.3 NOTED the following matter arising from the Finance and General Purposes Committee:-

81.3.1 EXTERNAL AUDITOR'S CERTIFICATE AND OPINION (Min. 76.5)

NOTED the certificate and that no matters had come to the attention of the external auditor

82 POLICE MATTERS

P.C. Anita Owen gave an update report on the Speedwatch Group. From 1st August to 15th September, 179 vehicles were caught speeding in Brampton.

AREA	TOP SPEED (m.p.h.)	AVERAGE SPEED (m.p.h.)
Carlisle Road	53	38.8
Elmfield	47	37.2
Lanercost Road	41	37.7
Longtown Road	48	38
Sands	46	40

Monitoring reports are showing fewer vehicles are now speeding in the Brampton area, however one local vehicle has been caught twice. A follow-up story will be given to the Cumberland News in due course.

P.C.Owen also reported that over the summer, crime figures were down 20%.

Councillor J. Prest asked about problem C.H.A. tenants in Brampton. P.C. Owen replied that the police had been successful in moving problem families from the area and that housing meetings would be started involving problem tenants.

Councillor G. Prest asked whether the Speedwatch Group could operate in other parishes as the Brampton and District Neighbourhood Forum had given a grant towards the purchase of the radar gun. P.C. Owen explained that the police needed to check whether warning signs of the Speedwatch Group being in operation in an area needed to be in place first.

Councillor Pattinson asked if the Speedwatch Group would qualify for a Community Award. Cumberland News reporter, Linzi Watson, would look into this.

NOTED the report.

83 PUBLIC PARTICIPATION

NOTED that members of the public attending the meeting wished to speak about allotments when it arose on the Agenda.

84 TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

84.1 CLAYBANKS HOUSE, LONGTOWN ROAD BRAMPTON - Construction of swimming pool and games room (revised application)

No comment

84.2 66 OULTON HOUSE, CARLISLE ROAD BRAMPTON – Single storey extension to rear of property to provide a conservatory

No comment

85. ALLOTMENT PROVISION IN BRAMPTON

85.1 DRAFT MANAGEMENT AGREEMENT – To review draft management agreement

85.2 CRITERIA FOR ENTITLEMENT TO ALLOTMENT – To discuss the eligibility criteria for members of the public wanting an allotment.

AGREED after discussion, that the above matters be referred to the next Property and Environment Committee meeting as the steering group for allotments had not given the Council any feedback to date.

85.3 PARKING AT CLAY DUBBS, GELT ROAD, BRAMPTON

A letter from Piers Tietze was submitted regarding the possibility of traffic problems on Gelt Road when the allotment site is up and running.

NOTED the letter.

Members of the public living adjacent to the allotment site spoke at length about their concerns regarding the site. Main issues being:-

- Parking in the area
- Siting of sheds near to neighbouring gardens
- Screening neighbouring gardens
- Steering group contact
- Any other land being used for allotments

85.3.1 **NOTED** the above concerns and that the Parish Council would keep residents better informed.

85.3.2 **NOTED** that Councillor G.Prest and Cumbria County Councillor L. Fisher would discuss the parking issues with the Highways Department of Cumbria County Council. Having waiting restrictions in the area might alleviate parking problems.

85.3.3 **NOTED** that in the draft management agreement for allotments, nuisance parking would result in an allotment holder losing his plot.

85.3.4 **NOTED** that the Clerk would speak to Pieter Barnard from Cumbria County Council regarding the conflicting information given to the Parish Council and residents on parking in the area.

85.3.5 **NOTED** that the Parish Council would prefer to keep the site for allotments and only permit parking for disabled users on the field itself.

86 REPRESENTATIVES' REPORTS

86.1 LEAGUE OF FRIENDS

NOTED a report by Councillor Prest on the recent meeting of the Brampton Cottage Hospital League of Friends. The main issue was that the preferred site for the new health centre was the Greenhill/Gelt Road site. Dr. Melrose had reported on the current situation and that there was still a long way to go with the project and community provision would be allowed for in the plans.

Councillor Fisher stated that health related matters currently held at the community centre would move to the new health centre.

86.2 BRAMPTON ASSET REVIEW

NOTED a report by Councillor Pattinson on recent meetings covering the new health centre proposals. Concerns had been raised as to what will happen with vacant buildings if the project was to go ahead. Councillor Pattinson felt that this was an iconic opportunity not to be missed but at the same time everyone involved should be informed as to what is happening. The architect's presentation had taken into account all community activities and who wanted what, e.g. the community centre want a swimming pool at the new site, however it should be noted that available funding was for a health centre not a community centre.

Councillor Layden stated that it was important that we don't have less community facilities.

86.3 BRAMPTON AND DISTRICT NEIGHBOURHOOD FORUM

NOTED a report by Councillor Read-Bone on the recent meeting of the neighbourhood forum. Members of the local woodwork group had expressed their thanks for a grant they had received. Educational facilities at the community centre e.g. art lessons, were concerned as to their future with the proposed development of the new health centre.

87 BRAMPTON IN BLOOM

The judges comments for the Brampton In Bloom competition were submitted.

87.1 NOTED the comments.

87.2 AGREED that more help was required and that a meeting would be arranged in due course.

88 CALC

88.1 CALC CIRCULAR

The September 2008 edition of the CALC circular was submitted.

NOTED.

88.2 CALC AGM

NOTED that Councillors Ridley, Smith and Skimming would attend.

89 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received: -

89.1 CARLISLE PARISH COUNCIL'S ASSOCIATION AGM – Letter from Gwen Dumpleton

NOTED Councillors Pattinson, Ridley and Skimming to attend

89.2 BRAMPTON AREA PARISH PLAN – Email from Claire Rankin

NOTED Councillors Pattinson, Ridley and J. Prest to attend

89.3 WWW.BRAMPTONLOCAL.CO.UK – Letter from Nick Turner, Cumberland News

AGREED that Mr. Turner would be invited to the January meeting of the Council

89.4 TYNE VALLEY COMMUNITY RAIL PARTNERSHIP AGM – Letter from John Gillott

NOTED that Councillors Pattinson and Ridley may attend

89.5 BRAMPTON FAIRTRADE GROUP

89.5.1 BRAMPTON FAIRTRADE OPEN MEETING – Invitation to open meeting on Wednesday 8th October in Community Centre followed by AGM

NOTED that Councillor Faulds would attend

89.5.2 BRAMPTON A FAIRTRADE TOWN – Email from Kate Allan

AGREED that "Brampton is a Fairtrade Town" would be put on the Council letterhead and a sign would be erected in the Moot Hall kitchen encouraging users to use Fairtrade products

89.6 GOLFING ON KING GEORGE V FIELD – Letter from Mr. K. Reavey

89.6.1 NOTED that playing golf was already banned on King George V field

89.6.2 AGREED that the Clerk would check for notices in the area and put an article in the B.I.G. magazine reminding members of the public.

89.7 REMEMBRANCE SUNDAY – Letter from Fred Chipchase, Royal British Legion, Brampton Branch.

89.7.1 NOTED that Councillor Tweddle would lay both wreaths on behalf of the Council

89.7.2 NOTED that Councillors were asked where possible to attend

89.8 THE MAKING & ENFORCEMENT OF BYELAWS – A CONSULTATION – letter and document from Stephen McAllister, Department for Communities and Local Government

NOTED that Councillors Pattinson, G. Prest and Skimming would meet to discuss the matter and report back to the Council at the next full meeting.

90 LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature was available from the Clerk:-

90.1 LCR SEPTEMBER 2008

90.2 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 SEPTEMBER to 31 DECEMBER 2008

BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT - The Chairman decided because of the need to make early arrangements on the following items, they be considered as a matter of urgency.

91 SCARROW HILL AND NAWORTH HOUSE

A report was heard from the Clerk regarding complaints received from residents at Scarrow Hill and Naworth House on the subject of the blocking of their access by Network Rail and associated contractors. Misuse of the nearby bus stop at Scarrow Hill which also regularly resulted in the access to the property being blocked was also raised.

91.1 NOTED the report.

91.2 AGREED to send a letter of support.

92 VISIT TO GELT WOODS

A report was heard from the Clerk regarding a phone message received requesting permission for a Ms. C. Kendrick to take a group of children to Gelt Woods to do shelter building.

AGREED that the Clerk would request further information from Ms. Kendrick before authorising the visit.

93 CARERS FEDERATION LTD/ICAS

NOTED a letter received from Analeize Love, ICAS, Carlisle, asking if the Council wished someone to attend a meeting to explain their work further.

94 ROAD TO MILTON

A letter was received from Eileen Norman regarding the dangers for walkers using the road from Brampton to Milton.

AGREED to forward the letter to Highways.

95 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 64, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

96 CHRISTMAS LIGHTS

Details of the proposed enhancements of the Christmas Lights were submitted.

AGREED to the proposed enhancements through Blachere Illumination with a maximum first year spend of £10,000.00.

NB: The Clerk left the meeting prior to discussion of the following item

97 CLERKS CONTRACTED HOURS

A report was submitted regarding the Clerk's contracted hours.

AGREED to increase the Clerk's contracted hours from 30 hours per week to 35.

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 14th OCTOBER 2008** at **7.30 p.m.**

PRESENT

Councillor K. Read-Bone (in the chair)
Councillor Mrs. M. Smith
Councillor Mrs. J. Prest
Councillor L.Tweddle
Councillor Mrs. J. Pattinson
Councillor K. Siddle

Councillor G. Prest
Councillor Mrs. C. Ridley
Councillor I. A. Pennington
Councillor Mrs. J. Thompson
Councillor Mrs. P. Skimming

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE – None received.

98 MINUTES

98.1 MINUTE

Minute of the meetings held on 9th September 2008 was submitted.

APPROVED

98.2. MATTERS ARISING

98.2.1 BLACKPATH, GELT WOODS (Min. 68.2.1)

NOTED that the matter was still in the hands of the Council's solicitors.

98.2.2 SANDY LONNING CYCLE PATH (Min. 68.2.2)

NOTED that the siting of a boulder at Sandy Lonning cycle path had not taken place yet.

99 DECLARATIONS OF INTEREST

None received

99 TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate planning authority of the Council's comments as follows:-

99.1 10 CAPON TREE ROAD, BRAMPTON – Demolition of existing garage to be replaced by an attached garage to south west elevation, single storey conservatory to rear, first floor rear extension to provide bedroom and shower room, formation of pitched roof over existing dormer (revised application)

No comment

99.2 16 HIGH CROSS STREET, BRAMPTON – Display of non-illuminated fascia sign and Perspex wall mounted sign (retrospective application) (LBC)

No comment.

99.3 BIRTLE DENE, TREE ROAD, BRAMPTON – Trees numbered as per plan accompanying the Notification of Intention – 4,6 and 21 - fell; 1 cherry – reduce in height by 1m and reduce sides all round by 2m; 2 conifer – reduce in height by 1.2m; 5 conifer – reduce in height by 2.5m; 8 conifer – reduce in height by 2.5m and sides by 1m, crown raise by 0.5m; 16 conifer – reduce in height by 2.5m; 17 silver birch – reduce in height by 1.2m and sides by 1m all round; 12-15 – yearly pruning of fruit trees in accordance with good horticultural practice.

No comment

99.4 MAYFIELD, CRAW HALL, BRAMPTON - Trees numbered as per plan accompanying the Notification of Intention – T1 – fell; T2 – crown lift and deadwood; T3 – crown lift on left hand side; T4 ,T5, T6, T7, T8 and T9 – crown lift to various heights as stated.

No comment

100 NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

NOTED.

101 BUDGET 2009/2010

There was submitted a report by the Clerk on provisional estimates of income and expenditure for the financial year 2009/2010

AGREED:-

101.1 to approve the proposed budget for the Property and Environment Committee

101.2 to look into further sponsorship and fundraising for Brampton In Bloom

BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT

102 CALC PLANNING CONSULTATIONS

NOTED that any Councillor interested in the Planning Consultations organised by CALC to be held on 24th November 2008 at Carlisle Civic Centre from 7.00pm should pass their details to the Clerk.

103 VACANT BUILDINGS IN BRAMPTON

Councillor Read-Bone requested that Councillors give him their views on what use could be made of vacant buildings in the centre of Brampton after current occupiers have moved to the proposed new health centre.

NOTED

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 14th OCTOBER, 2008** at 8.00 p.m.

PRESENT

Councillor G. R. Prest (in the Chair)
Councillor K. Read-Bone
Councillor Mrs. C. Ridley
Councillor Mrs. J. Prest
Councillor Mrs. J. Thompson
Councillor Mrs. P. Skimming

Councillor J. J. Harding
Councillor Mrs. M. Smith
Councillor K. Siddle
Councillor I. A. Pennington
Councillor Mrs. J. Pattinson

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – None received

104 MINUTE

104.1 Minute of the Meeting held on 9th September 2008 was submitted.

APPROVED.

104.2 MATTERS ARISING FROM THE MINUTES

104.2 ALLISON BEQUEST (Min. 75.2.1)

NOTED that the account with the Skipton Building Society was now closed and the balance deposited with Barclays.

AGREED to enquire into the stability of the Cumberland Building Society bearing in mind the current financial market.

105 FINANCIAL MATTERS -

105.1 BANK RECONCILIATION TO 30TH SEPTEMBER 2008

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

105.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

105.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

105.1 APPROVED the expenditure of £8,847.06 detailed in the Appendix hereto

105.2 NOTED the income of £1,368.00 detailed in the Appendix hereto.

105.4 FEES AND CHARGES

There was submitted a report by the Clerk on the charges made for the hire of the Moot Hall and the weekly market.

105.4.1 AGREED to leave charges at their current rate for the Moot Hall and weekly market.

105.4.2 NOTED that the Farmers Market may commence selling various produce at the weekly market. Only one stall would be used with produce varying from week to week.

105.5 BUDGET 2009/2010

Councillor G. Prest reported on the proposed budget for 2009/2010. Notable increases in expenditure were allotments, Christmas lights enhancement and the Clerk's wages. Also highlighted was the decrease in the annual grant from Carlisle City Council. Councillor G. Prest recommended the budget with an increase of 6.26% to the precept which equates to an additional 5p per week per household on the current year.

105.5.1 NOTED the report.

105.5.2 AGREED to approve the proposed budget with adjustments as required during 2009/2010

105.5.3 AGREED to recommend that the precept be set at £88,878.00

106 FINANCIAL ASSISTANCE – LANERCOST CHRISTMAS TREE FESTIVAL

There was submitted an application for financial assistance from Lanercost Christmas Tree Festival.

AGREED to donate the sum of £500.00

Expenditure

£	Supplier	Detail
184.00	British Gas	Heat & Light
371.00	City of Carlisle	Rates
3226.37	Cut n' Edge	Grounds Maintenance
59.50	E-on	Heat & Light
26.51	Vodafone	Telephone
178.73	Barclays Bank	Bank Charges
99.71	Canon	Office photocopier
34.11	ABW	Murray Park - repairs
960.51	Glasdon	Brampton In Bloom
44.19	Cannon Hygiene	Moot Hall
47.41	United Utilities	Market
150.00	Petty Cash	Office
210.00	Cut n' Edge	Various extras
99.88	Cumbria Clock	Moot Hall
211.51	Carruthers Timber	Parks
95.00	A Findon	B.I.G.
646.25	BDO Stoy Hayward	Audit
11.75	Brampton Skips	Brampton In Bloom
22.70	United Utilities	Gelt Road trough
25.12	E-on	Xmas lights
35.00	Information Commissioner	Data Protection
1659.71	A Riddell	Staff
21.00	Carlisle City Council	TEN - license
427.10	BRHS	Office
8847.06		

Income

£	Detail	Cost centre
85.00	Market Tolls	Market
55.00	Market Tolls	Market
60.00	Market Tolls	Market
599.00	Co-operative Funeralcare	Cemetery
137.00	Co-operative Funeralcare	Cemetery
100.00	O. Wren	Cemetery
15.00	Sustainable Brampton	Moot Hall
15.00	Castle Carrock PTA	Moot Hall
30.00	Peter Pym	Moot Hall
111.00	Watson memorials	Cemetery
41.00	Co-operative Memorials	Cemetery
15.00	Women In Business	Moot Hall
90.00	Gardening Club	Moot Hall
15.00	Cumbria Cerebral Palsy	Moot Hall
1368.00		

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY 28th OCTOBER, 2008** at 7.30 p.m.

PRESENT

Councillor Mrs. J. Pattinson (Chairman) (in the Chair)	Councillor J. J. Harding
Councillor Mrs C. Ridley	Councillor Mrs. M. Smith
Councillor Mrs. J. Prest	Councillor G. Prest
Councillor Mrs. P.J. Thompson	Councillor L. Tweddle
Councillor A. Faulds	Councillor I. Pennington
Councillor Mrs. S. Robinson	Councillor K. Siddle
Councillor Mrs P. Skimming	

IN ATTENDANCE – Clerk

ALSO ATTENDING –Councillor L. Fisher, Cumbria County Council, Councillor S. Layden, Carlisle City Council

APOLOGIES FOR ABSENCE – Councillor Read-Bone.
Councillor M. Mitchelson, Carlisle City Council

107 DECLARATIONS OF INTEREST

Councillor G. Prest declared an interest in item 111.3

108 MINUTE

108.1 MINUTE OF THE MEETING HELD ON 29TH JULY 2008 WAS SUBMITTED.

APPROVED with the addition of:-

Min. 87.3 BRAMPTON IN BLOOM – Erection of appropriate noticeboard at Townfoot Industrial Estate

Min.96 CHRISTMAS LIGHTS

Details of the proposed enhancements of the Christmas Lights were submitted.

AGREED to the proposed enhancements through Blachere Illumination with a maximum first year spend of £10,000.00.

NB: The Clerk left the meeting prior to discussion of the following item

Min. 97 CLERKS CONTRACTED HOURS

A report was submitted regarding the Clerk's contracted hours.

AGREED to increase the Clerk's contracted hours from 30 hours per week to 35.

108.2 MATTERS ARISING FROM THE MINUTES

108.2.1 BRAMPTON ASSET REVIEW (Min 86.2)

NOTED that Councillor Ridley had been informed that the Community centre had NOT asked for a swimming pool at the proposed new health centre site.

NOTED that Councillor Fisher had a list from the Community Centre detailing all their requirements at the new health centre which included a swimming pool.

108.2.2 SCARROW HILL (Min 91)

NOTED that Steve Mitchinson from Roadlink had informed the Clerk that the bus stop at Scarrow Hill could not have an order placed on it as it was not an urban clearway and could not be enforced. The bus company would have to ask for the bus stop to be moved.

109 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Property and Environment Committee held on 14th October 2008

Finance and General Purposes Committee held on 14th October 2008

109.1 NOTED the Minutes.

109.2 APPROVED the recommendations for implementation.

109.3 NOTED the following matter arising from the Finance and General Purposes Committee:-

109.3.1 BUDGET 2009/2010 (Min. 105.5)

NOTED a report from Councillor G. Prest re-iterating the proposed budget for 2009/2010.

AGREED that the precept for the next financial year be set at £88,878.00

110 PUBLIC PARTICIPATION

NONE

111 TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

111.1 14 GREENCROFT, BRAMPTON - Alteration to existing garage and front porch to provide new front porch, garage, utility and rear canopy

No comment

111.2 CHISHOLM BOOKMAKERS, 11 FRONT STREET, BRAMPTON – Retention of 0.9m diameter satellite dish (planning and LBC)

No comment

AGREED that letter should be sent to the bookmakers and the Howard Arms regarding litter in the area.

111.3 CARLISLE LAKE DISTRICT AIRPORT, CARLISLE – Erection of a freight storage and distribution facility including chilled cross dock facility (use class B8) with associated offices (use class B1), gatehouse/office/canteen/staff welfare facilities, landscaping, new vehicular access, car and lorry parking and other infrastructure works

111.3.1 NOTED that there was a public meeting on 4th November 2008 at William Howard School on the application.

111.3.2 AGREED that the application should be discussed further at the next Property and Environment Committee meeting

112 ALLOTMENT PROVISION IN BRAMPTON

112.1 DRAFT MANAGEMENT AGREEMENT /TENANCY AGREEMENT AND CONSTITUTION

A review of the draft management agreement, tenancy agreement and constitution provided by the Allotments Association was made and various points highlighted.

AGREED to refer the points raised back to the Allotments Association in order for them to be discussed at their next meeting.

112.2 SCREENING OF PROPERTY AT CLAY DUBBS, GELT ROAD, BRAMPTON

A letter from Ronnie Bell was submitted regarding the possibility of screening the rear of his garden at 1 Oulton Terrace Cottage.

112.2 NOTED the letter.

112.3 NOTED that the Council was under no obligation to screen the property.

113 REPRESENTATIVES' REPORTS

113.1 LEAGUE OF FRIENDS

NOTED a report by Councillor Prest on the recent meeting of the Brampton Cottage Hospital League of Friends. There had been an honest and accurate report in the Cumberland News regarding the possible loss of deposits placed with an Icelandic bank. It was still to be decided whether the League of Friends were wholesale or retail depositors but they were hoping that their position would be secure. A meeting had taken place with local M.P.'s and a letter had been sent to the Treasury.

The League of Friends have also written to the County Council stating that their preferred site for the new health centre is the Greenhill/Gelt Road site.

113.2 TYNE VALLEY COMMUNITY RAIL PARTNERSHIP

NOTED a report by Councillor Prest on the recent AGM of the Tyne Valley Community Rail Partnership.

Prudoe had managed to have trains stop at the station more regularly which had seen an increase in passengers of 12%. Councillor G. Prest would take this up on behalf of Brampton.

Northumbria County Council have only started contributing to the partnership this year. Cumbria County Council contribute £2,000.00.

113.3 CARLISLE PARISH COUNCILS ASSOCIATION

NOTED a report by Councillors Pattinson and Ridley on the recent meeting of the Carlisle Parish Council's Association. The main topic of discussion had been social housing.

Councillor Ridley has agreed to join the Executive Committee for the group.

113.4 BRAMPTON SPEEDWATCH GROUP

NOTED a report by Councillor Harding updating the work of the Brampton Speedwatch Group.

The Group was going well with 4-5 people per session being caught speeding, although offenders were outsiders rather than locals. A new record of 72mph on the Lanercost Road had been recorded. The Group was short of volunteers and were having a meeting on 30th October to promote the Group and ask for more volunteers, even 2 hours per month would be welcome.

Speedwatch signs for the area were still to be erected, Councillor Fisher said that he would speak to someone in order to move things along.

Councillor Fisher reported that the parish of Gilsland would like to see the Group working in their area.

Councillor Ridley reported that the police were handing out warnings on vehicles parked on the pavement near the Co-op in Brampton.

Councillor Pattinson reported that several people had received parking fines at Talkin Tarn for not displaying a disc and felt that more signage was required.

113.5 BRAMPTON ASSET REVIEW

NOTED a report by Councillor Pattinson on recent meetings covering the new health centre proposals. All requirements had been received from affiliated groups which would in turn give the size requirements of the new building. Two sites were still being looked into (Union Lane and Greenhill/Gelt Road) and at the next stakeholders meeting on 10th November 2008 scores would be given for each site in order to decide which would be more suitable. Things were moving along, slowly.

114 CHRISTMAS LIGHTS

A report from the Clerk was submitted updating matters regarding the Christmas Light switch-on.

114.1 NOTED the report

114.2 AGREED that:-

Councillors Harding, Siddle and Prest would help with the queue for Santa
Councillors Harding Siddle and Prest would help in Showfield Car Park, and
Councillors Ridley, Smith, Thompson and Robinson would help with refreshments.

115 CALC

115.1 CALC CIRCULAR

The October 2008 edition of the CALC circular was submitted.

NOTED.

115.2 PUBLICATION SCHEME

Guidance and documents from CALC required to prepare the Council's new 'Publication Scheme' under the Freedom of Information Act were submitted

AGREED to adopt the new publication scheme.

115.3 EMPLOYING A PARISH STEWARD

Guidelines from CALC for the engagement of Parish Stewards by local councils in Cumbria were submitted.

NOTED that there was already a highway steward employed for the area.

115.4 PARISH COUNCIL TRENDS IN CUMBRIA 2001-2008

A report from CALC regarding Parish Council trends in Cumbria 2001-2008 was submitted.

115.4.1 NOTED the report.

115.4.2 NOTED that Brampton was still not a Quality Parish Council.

116 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received: -

116.1 ECCP AND COUNTRYSIDE MANAGEMENT IN CARLISLE DISTRICT – Letter from David Nightingale

AGREED that the Clerk would write to Carlisle City Council expressing the Council's sadness at the demise of such an effective organisation

116.2 THE NORTH WEST OF ENGLAND PLAN REGIONAL SPATIAL STRATEGY TO 2021 –
Letter from Government Office North-West

117 LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature was available from the Clerk:-

117.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 SEPTEMBER 2008 to 28 FEBRUARY 2009

BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT - The Chairman decided because of the need to make early arrangements on the following items, they be considered as a matter of urgency.

118 PHARMACEUTICAL CONTRACT, BRAMPTON

NOTED a letter received from Kay Wilson, Primary Care Contracts Manager, Cumbria PCT, asking for a member of Brampton Parish Council to attend an oral hearing regarding the application for a pharmaceutical contract in Brampton

AGREED that Councillor Pattinson would attend.

119 FOOTPATH TO TALKIN TARN - RECYLCING

A report was heard from the Clerk regarding a phone message received from Mrs. Alison Ryden raising two matters.

119.1 FOOTPATH TO TALKIN TARN

Mrs. Ryden queried whether the footpath could be widened as she had to go onto the road with a pushchair in places as it was too narrow.

AGREED that the Clerk would inform the Highway Steward of the state of the footpath.

119.2 RECYCLING

Mrs. Ryden also raised the issue that there was no green collection at her address, Towan Bank, Tarn Road. Green bags and boxes had been received for storage use only; Mrs. Ryden has to make her own arrangements to recycle. Mrs. Ryden was told that because of capacity a full service was not available at her address but has seen the service become available at a new development almost opposite.

NOTED that the details were passed to Councillor Layden.

NOTED that Councillor Fisher reported that the new amenity centre for Brampton would soon be completed.

120 FOOTPATH TO OAKBANK NURSERY, LONGTOWN ROAD, BRAMPTON

NOTED a request received from Mrs. Carruthers of Oakbank Nursery, Longtown Road, Brampton regarding the provision of a footpath extending from Brampton to the Nursery on Longtown Road.

AGREED to refer the request to Cumbria County Council.

121 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 64, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

122 OFFICE LEASE

A letter from Cartmell Shepherd and draft copy of underlease for the office was submitted.

AGREED that Councillors Pattinson and Prest would sign the lease.

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 11th NOVEMBER 2008** at **7.30 p.m.**

PRESENT

Councillor K. Read-Bone (in the chair)
Councillor Mrs. C. Ridley
Councillor I. A. Pennington
Councillor Mrs. P. Skimming

Councillor K. Siddle
Councillor Mrs. J. Prest
Councillor L. Tweddle

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE – Councillors Pattinson and G. Prest.

123 MINUTES

123.1 MINUTE

Minute of the meetings held on 14th October 2008 was submitted.

APPROVED

123.2 MATTERS ARISING

123.2.1 BLACKPATH, GELT WOODS (Min. 98.2.1)

NOTED that the matter was still in the hands of the Council's solicitors.

123.2.2 SANDY LONNING CYCLE PATH (Min. 98.2.2)

NOTED that all work regarding the footpath and cyclepath would be done together.

124 DECLARATIONS OF INTEREST

None received

125 TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate planning authority of the Council's comments as follows:-

125.1 1 CRAIGMORE, BRAMPTON – Proposed works to trees subject to a tree preservation order –
T1 Sycamore – crown reduce by 2m over 54 Irthing Park. Crown thin by 15%. Crown lift to 5m on side adjacent Beech tree T2
T2 Beech – Crown reduce by 2m major limb extending towards 54 Irthing Park. Crown thin 15%.
Crown lift on side of Sycamore tree T1 to 5m

No comment

125.2 2 CROSSWAYS, TARN ROAD, BRAMPTON – Erection of a dwelling and formation of related curtilage.

No comment (by a majority decision, 5 for, 2 against)

125.3 15-17 MARKET PLACE, BRAMPTON – Change of use from shop to tea room. Internal alterations to make ground floor public areas fully accessible, provide G F toilet, new staff stair, removal of first floor wall to improve room layout (LBC)

No comment

125.4 CARLISLE LAKE DISTRICT AIRPORT, CARLISLE – Erection of a freight storage and distribution facility including chilled cross dock facility (use class B8) with associated offices (use class B1), gatehouse/office/canteen/staff welfare facilities, landscaping, new vehicular access, car and lorry parking and other infrastructure works

After discussion, **AGREED** to support development of the Airport, in particular passenger flights, but raise the following points:-

- That sight of a Section 106 agreement should be seen by all statutory consultees prior to approval of application
- Assurance that the airport would be developed within an established timescale
- Defining of airport activities
- Improvement to current design of distribution centre. (It is too high and not in keeping with the surrounding rural area)

126 NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

NOTED.

127 KING GEORGE V PLAYING FIELD

There was submitted a letter from Ms. A. Findon regarding vehicles on King George V field.

AGREED

127.1 to write to C.H.A. into whether they would fence off their area of land adjacent to the field

127.2 to speak to whoever was in charge of the junior teams and point out that parking on the field was not permitted.

128 RELOCATION OF COUNCIL OFFICE TO MOOT HALL

There was submitted a report from the Clerk regarding the possibility of relocating the Council office to the Moot Hall.

AGREED, after discussion that;

128.1 this would not be a viable option

128.2 it would spoil the look of the building interior

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 18th NOVEMBER, 2008** at 7.30 p.m.

PRESENT

Councillor G. R. Prest (in the Chair)
Councillor Mrs. M. Smith
Councillor Mrs. J. Thompson

Councillor J. J. Harding
Councillor Mrs. C. Ridley

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillor Pattinson.

129 MINUTE

129.1 Minute of the Meeting held on 14th October 2008 was submitted.

APPROVED.

129.2 MATTERS ARISING FROM THE MINUTES

129.2 ALLISON BEQUEST (Min. 104.2)

NOTED that Councillor Prest had spoken to Mr. Bill Smith from the Cumberland Building Society. The Society does not invest in foreign banks, but through various U.K. banks which is reviewed daily.

Councillor Prest was happy that investing with the Cumberland Building Society was a safe and stable option for the Allison Bequest Fund.

130 FINANCIAL MATTERS -

130.1 BANK RECONCILIATION TO 31ST OCTOBER 2008

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

130.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

130.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

130.1 APPROVED the expenditure of £18,731.49 detailed in the Appendix hereto

130.2 NOTED the income of £575.00 detailed in the Appendix hereto.

130.4 TRANSFER OF ALLISON BEQUEST BALANCE

After already hearing Councillor Prest's assurances regarding the stability of the Cumberland Building Society.

130.4.1 AGREED to transfer the balance of £125,429.04 from Barclays to the Cumberland.

131 FINANCIAL ASSISTANCE – ST. MARTIN’S CHURCH

There was submitted an application for financial assistance from St. Martin’s Church.

AGREED to donate the sum of £150.00

EXPENDITURE

£	Supplier	Detail
184.00	British Gas	Heat & Light
371.00	City of Carlisle	Rates
3226.37	Cut n' Edge	Grounds Maintenance
59.50	E-on	Heat & Light
26.61	Vodafone	Telephone
12.62	United Utilities	Water rates
1851.39	HMR&C	Staff
82.78	A. Riddell (glo-sticks)	Xmas lights
735.69	BRHS	Office
865.22	Cartmell Shepherd	Parks
9.51	ABW	Moot Hall
23.50	Brampton Skips	Brampton In Bloom
102.20	J Ratcliffe	Staff
257.74	P Reynolds	Staff
1299.10	A Riddell	Staff
8081.75	Blachere	Xmas lights
387.75	SW McHale	Clay Dubbs
102.20	J Ratcliffe	Staff
255.70	P Reynolds	Staff
205.63	Mania Productions	Xmas lights
7.64	Brampton Skips	Brampton In Bloom
20.00	CALC - AGM	Members
63.59	C Ridley	Brampton In Bloom
500.00	Lanercost Festival	Grant
18731.49		

INCOME

£	Detail	Cost centre
85.00	Market Tolls	Market
75.00	Market Tolls	Market
80.00	Market Tolls	Market
105.00	D. Charlton – pitch fees	Parks
15.00	St. Ninians Church	Moot Hall
15.00	Stroke Club	Moot Hall
15.00	United Reformed Church	Moot Hall
140.00	Co-op Monumental	Cemetery
45.00	Hadrians sugarcraft	Moot Hall
575.00		

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY 25th NOVEMBER, 2008** at 7.30 p.m.

PRESENT

Councillor Read-Bone (Vice Chairman) (in the Chair)
Councillor Mrs C. Ridley
Councillor Mrs. J. Prest
Councillor L. Tweddle
Councillor A. Faulds
Councillor Mrs P. Skimming

Councillor J. J. Harding
Councillor Mrs. M. Smith
Councillor G. Prest
Councillor I. Pennington
Councillor K. Siddle

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE – Councillors Pattinson, Robinson and Thompson
Councillors M. Mitchelson and S. Layden, Carlisle City Council
Councillor L. Fisher, Cumbria County Council

132 CHRISTMAS LIGHTS

Councillor Read-Bone thanked all Councillors who had helped with the Christmas Light Switch-on.

Councillor Ridley thanked the Clerk for her help with the Christmas Light Switch-on.

NOTED

133 DECLARATIONS OF INTEREST

None

134 MINUTE

134.1 MINUTE OF THE MEETING HELD ON 28TH OCTOBER 2008 WAS SUBMITTED.

APPROVED

134.2 MATTERS ARISING FROM THE MINUTES

134.2.1 PHARMACEUTICAL CONTRACT, BRAMPTON (Min 118)

NOTED a report by the Clerk on the recent hearing regarding the application for a pharmaceutical contract in Brampton. The Medical Practice had been unsuccessful in their application for a 40 hour contract.

135 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Property and Environment Committee held on 11th November 2008
Finance and General Purposes Committee held on 18th November 2008

135.1 NOTED the Minutes.

135.2 APPROVED the recommendations for implementation.

136 CARLISLE AND EDEN CRIME AND DISORDER PARTNERSHIP

Mark McKay, Community Safety Officer for Eden District council, gave a brief presentation on his role as a safety officer. He has offered to help out with any future projects involving local youths.

NOTED the report.

137 PUBLIC PARTICIPATION

NONE

138 TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

138.1 CUMCATCH FARM, BRAMPTON – Change of use of redundant attached barn into annex for farmhouse, demolition and rebuilding of east wall and roof, formation of door in existing opening to west. (planning and LBC)

No comment

138.2 LAND AT FORMER SHIPLEY'S GARAGE, LONGTOWN ROAD, BRAMPTON – Erection of 1 dwelling (revised & retrospective application)

Support the application provided that the Environmental Health Officers are happy with the results of the contamination survey.

139. ALLOTMENT PROVISION IN BRAMPTON

139.1 DRAFT MANAGEMENT AGREEMENT /TENANCY AGREEMENT AND CONSTITUTION

A review of the draft management agreement, tenancy agreement and constitution provided by the Allotments Association was made and various points highlighted.

AGREED to refer the points raised back to the Allotments Association in order for them to be discussed at their next meeting.

140 REPRESENTATIVES' REPORTS

140.1 BRAMPTON COMMUNITY ASSOCIATION

NOTED a report by Councillor Ridley on the recent AGM of the Community Association. The main point of discussion was what would happen to the community centre and its facilities when the new health centre is up and running? There is a possibility that fragmentation of services may occur and Councillor Ridley felt that we have everything we need at the community centre and we should fight for it to remain in situ.

140.2 CUMBRIA IN BLOOM

NOTED a report by Councillors Ridley and Smith on the recent AGM of the Cumbria In Bloom Committee.

A presentation was made by the Royal Horticultural Society regarding the criteria for judging the competition and guidelines. Next years criteria would involve year-round planting, more community involvement, a 15 minute presentation for the judges and the production of a dvd. Health and Safety was a concern with most youth groups not being allowed to participate.

Councillor Ridley stated that more people were required to help with the competition.

Councillor G. Prest stated that the Council should have a working group for the competition and that principally we should be making Brampton as nice as possible rather than try and win an award.

141 CALC

141.1 CALC CIRCULAR

The November 2008 edition of the CALC circular was submitted.

NOTED.

142 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received: -

142.1 EAST OF CARLISLE AREA REVIEW OF BUS SERVICES – Letter from Mark Hodgkiss, Passenger Transport Officer, Cumbria County Council

142.2 COMMUNITIES IN CONTROL, CODE OF CONDUCT CONSULTATION – Letter and consultation paper from Paul Rowswell, Communities and Local Government

AGREED that Councillors would pass on their observations to the Clerk prior to the next meeting on December 16th 2008.

143 LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature was available from the Clerk:-

143.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 DECEMBER 2008 to 31 MARCH 2009

143.2 CLOSER TO HOME PROGRESS REPORT, OCTOBER 2008

143.3 YOUR CUMBRIA, CUMBRIA COUNTY COUNCIL, WINTER 2008

143.4 LCR (LOCAL COUNCIL REVIEW), NALC, NOVEMBER 2008

BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT - The Chairman decided because of the need to make early arrangements on the following items, they be considered as a matter of urgency.

144 DECEMBER COUNCIL MEETINGS

The Chairman put forward that there should be a full Council meeting on 16th December 2008, incorporating both a Property and Environment Committee and Finance and General Purposes Committee meeting.

APPROVED.

145 TALKIN TARN PARKING CHARGES

Councillor Prest reported on a recent article in the Cumberland News on the possibility of the raising of parking charges at Talkin Tarn to £1.00 per stay or a £30.00 permit for local residents.

There was concern that this introduction of newer charges would result in parking becoming a nuisance along the main road to the Tarn and on the road near the Hotel at the Tarn.

145.1 AGREED that the Clerk would write a letter strongly objecting to the introduction of newer charges.

145.2 NOTED that Councillor G. Prest would speak to City Councillor S. Layden.

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 16th DECEMBER, 2008** at 7.30 p.m.

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the chair)	Councillor K. T. Read-Bone (Vice Chairman)
Councillor Mrs C. Ridley	Councillor J. L. Tweddle
Councillor G. Prest	Councillor M. Smith
Councillor A. Faulds	Councillor K. Siddle
Councillor J. J. Harding	Councillor Mrs. P. Skimming

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council

APOLOGIES FOR ABSENCE – Councillors Thompson, J. Prest and Pennington
Councillors M. Mitchelson and S. Layden, Carlisle City Council

146 DECLARATIONS OF INTEREST

147 MINUTE.

147.1 MINUTE OF THE MEETING HELD ON 25TH NOVEMBER 2008 WAS SUBMITTED.

APPROVED

147.2 MATTERS ARISING FROM THE MINUTES

147.2.1 CAR PARKING CHARGES AT TALKIN TARN (Min. 145)

Councillor G. Prest reported that he had spoken to Carlisle City Councillor S. Layden regarding the possibility of car park charges being raised at Talkin Tarn. Councillor Layden has lobbied on behalf of the Parish Council and a decision is to be made on 18th December 2008.

Councillor Pattinson reported that she has spoken to City Councillor John Mallinson regarding the matter. Councillor Pattinson had proposed that the 2 hours free parking be kept then charge incrementally. This hadn't gone down well.

Both Councillors Pattinson and G. Prest were not hopeful of the outcome.

NOTED

147.2.2 BRAMPTON COMMUNITY ASSOCIATION (Min. 140.1)

Councillor Ridley confirmed her report from the previous meeting that the community centre and various facilities operating at the centre wish to stay at the present site rather than be spread around the town.

Councillor Fisher reported that the PCT had a new architect working on the project as they were no longer using the services of Capita, this was hoped to get things moving and that a site decision would be confirmed soon.

NOTED.

148 LOCAL GOVERNMENT ACT 1972 - RESIGNATION

It was reported that Mrs. S. Robinson had resigned from membership of the Parish Council and that the statutory by-election advertisement had been published

148.1 NOTED the report and the publication of the statutory advertisement.

148.2 APPROVED the invitation of letters of interest from persons wishing to serve on the Parish Council should there be no call for a by-election.

148.3 NOTED that Councillor Pattinson thanked Mrs. Robinson for her contribution to the Parish Council.

148.4 Councillor Ridley reported that Councillor Bills had not been attending recent meetings nor sending Apologies.

AGREED that the Clerk would write a letter to Councillor Bills asking for an explanation and confirming the regulations for attending meetings.

149 PUBLIC PARTICIPATION

None.

150 TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

150.1 19 MOAT STREET, BRAMPTON – Single storey extension to rear to provide lounge/sunroom.

No comment.

151 FINANCIAL MATTERS

151.1 BANK RECONCILIATION TO 30TH NOVEMBER 2008

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements and that the Allison Bequest funds have been transferred to the Cumberland Building Society.

NOTED the report.

151.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED the report

151.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

151.4.1 APPROVED the expenditure of £15,236.78 detailed in the Appendix hereto

151.4.2 NOTED the income of £597.00 detailed in the Appendix hereto.

151.4 MONITORING REPORT

There was submitted a report by the Clerk detailing the current position with regard to income received and expenditure incurred to 30th November 2008 compared to the budget together with an indication of any anticipated differences at the end of the current financial year.

151.4.1 NOTED the report.

151.4.2 NOTED that Councillor G. Prest was not happy with the monitoring report and that he and the Clerk would look into reviewing the format for easier understanding.

152 REPRESENTATIVES' REPORTS

152.1 CARLISLE PARISH COUNCILS ASSOCIATION

NOTED a report by Councillor Pattinson on the recent meeting of the Carlisle Parish Council's Association with Carlisle City Council. The main topic was the introduction of car parking charges in rural areas whereas some urban areas (e.g. Hammonds Pond and Rickerby Park) don't have any.

152.2 CARLISLE ENVIRONMENT FORUM

NOTED a report by Councillor Siddle on the recent meeting of the Carlisle Environment Forum. The main discussion had been research work on bio-diesel which didn't affect the Parish Council.

153 COMMUNITIES IN CONTROL, CODE OF CONDUCT CONSULTATION

NOTED that no Councillor had any observations on the consultation paper regarding amendments to the code of conduct.

154 CUMBRIA ASSOCIATION OF LOCAL COUNCILS

154.1 CALC CIRCULAR

The CALC circular for December 08/January 09 was submitted.

NOTED the circular.

154.2 CALC TRAINING

Details of various training courses on offer from Calc from January to June 2009 were submitted.

AGREED to put the training details on the Agenda for April/May 2009.

155 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

155.1 CARLISLE FUNDING FAIR – 29TH JANUARY 2009 – Letter and details from Neil Griffiths, Carlisle City Council

155.2 EVENING BUSES IN BRAMPTON – Letter from Jacqueline Cooper

AGREED to invite Cheryl Cooperthwaite from Rural Wheels to a future meeting.

156 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

156.1 EDEN RIVERS TRUST NEWSLETTER – Winter 2008

156.2 HADRIANS WALL NEWSLETTER – Autumn 08

157 BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT - The Chairman decided because of the need to make early arrangements on the following items, they be considered as a matter of urgency.

158. UNIVERSITY OF CUMBRIA

A letter was submitted inviting Councillors to attend a conference on the 31st January 2009 at the University of Cumbria (Fusehill Street Campus).

The conference is being held jointly by the University of Cumbria and Rotary International District 1190

NOTED the invitation.

159 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw

160 MOOT HALL KITCHEN

Estimates from R. Mitchell, A. Errington and M. Holliday regarding the installation of a new kitchen in the Moot Hall were submitted.

160.1 AGREED to enquire what type of kitchen each firm would be fitting.

160.2 AGREED to discuss at the next meeting of the Property and Environment Committee

161 REPLACEMENT FLOORING FOR MOOT HALL

Estimates from G. Wilson, M and D Hetherington and Geltsdale Carpets regarding the replacement of flooring in the Moot Hall were submitted.

AGREED to accept the tender submitted from Geltsdale Carpets in the sum of £3051.47 (inc. VAT)

162 MONUMENT CLEANING AT THE MOTE

An estimate from CEI Services Ltd regarding the cleaning of the statue at the Mote was submitted.

162.1 AGREED to accept the estimate in the sum of £245.00

162.2 AGREED to accept the additional cost of £50.00 for the cleaning of Hadrian's statue at the same time.

Expenditure

£	Supplier	Detail
184.00	British Gas	Heat & Light
318.84	City of Carlisle	Rates
3226.37	Cut n' Edge	Grounds Maintenance
59.50	E-on	Heat & Light
26.56	Vodafone	Telephone
204.53	BT	Office
3509.82	Blachere	Xmas lights
15.99	ABW	Office
104.93	Lyreco	Office
173.86	J Ratcliffe	Staff
299.02	P Reynolds	Staff
1557.23	A Riddell	Staff
100.00	Petty Cash	Office
488.80	EPL Hire	Xmas Lights
4461.64	B Colvilles	Grounds maintenance
95.00	A Findon - BIG	Misc services
64.04	Chandlers	Xmas lights/Moot Hall
36.00	British Legion	Misc services
254.30	Business Finance Sol'ns	Photocopier
56.35	G. Thompson	Xmas lights
<hr/>		
15236.78		
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Income

£	Detail	Cost centre
155.00	Market Tolls	Market
10.00	Market Tolls	Market
70.00	Market Tolls	Market
362.00	Olive Wren	Cemetery
<hr/>		
597.00		
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MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 3rd FEBRUARY, 2009** at 7.30 p.m.

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the chair)	Councillor K. T. Read-Bone (Vice Chairman)
Councillor Mrs C. Ridley	Councillor Mrs. M. Smith
Councillor G. Prest	Councillor Mrs. J. Prest
Councillor A. Faulds	Councillor Mrs. P. Skimming
Councillor J. J. Harding	Councillor I. Pennington

IN ATTENDANCE – Clerk and Mrs. J. Errington

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council

APOLOGIES FOR ABSENCE – Councillors Tweddle and Siddle
Councillors M. Mitchelson and S. Layden, Carlisle City Council

163. DECLARATIONS OF INTEREST

None

164. MINUTE.

164.1 MINUTE OF THE MEETING HELD ON 16TH DECEMBER 2008 WAS SUBMITTED.

APPROVED after amendment to minute 147.2.1 where it should read City Councillor not County Councillor.

164.2 MATTERS ARISING FROM THE MINUTES

164.2.1 CAR PARKING CHARGES AT TALKIN TARN (Min. 147.2.1)

Councillor Pattinson reported that a petition had been sent to Carlisle City Council against the introduction of new parking charges at Talkin Tarn. This petition would be considered by the City Council at a meeting on 2nd March 2009 where Councillors Pattinson and J. Prest have been invited to speak.

NOTED

164.2.2 MONITORING REPORT (Min. 151.4)

Councillor G. Prest reported that he and the Clerk would review the monitoring report before the next meeting. The review had not taken place to date due to the Clerk's ill health.

NOTED.

165. LOCAL GOVERNMENT ACT 1972 - RESIGNATION

There were submitted letters expressing interest in membership of the Parish Council from Ms. V. Tarbitt, Mr. M. Elliott, Mrs. S. Ritchie, Mrs. M. Drury and Mr. H. Simpson. Mr. Elliott attended the meeting and spoke in support of his application.

AGREED, following a signed ballot, to co-opt Mr. M. Elliott to membership of the Parish Council.

166. PUBLIC PARTICIPATION

One member of the public attended the meeting but declined to speak.

167. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

167.1 BRAMPTON LIBRARY, 1 MARKET PLACE, BRAMPTON – Extension to existing entrance ramp to give 1:20 gradient; extension of handrail to accommodate extra length in ramp.

No comment

167.2 BARN ADJACENT BRECONSIDE FARM, MILTON, BRAMPTON – Conversion of redundant barn into holiday let.

No comment

167.3 17 PARKHEAD ROAD, BRAMPTON – Erection of 2 storey side extension to provide kitchen & study on ground floor with en-suite bedroom & bathroom above, together with single storey front extension to provide wc and porch

No comment

167.4 WESTWAYS, CAPONTREE ROAD, BRAMPTON – Extensions to provide ground floor breakfast room and first floor bedroom.

No comment

167.5 4 MANOR GARDENS, BRAMPTON – Trees numbered as per the application. T1 – Beech – crown thin 15%, T2 Sycamore – fell

That Tree Officer Charles Bennett is asked to look at the stability of T2 sycamore.

167.6 ABBEY BRIDGE, LANERCOST, BRAMPTON – Removal of partition walls to create family bathroom and master bedroom. Re-opening of former doorway between rooms. Replacement of single glazed softwood sliding sash windows of similar design and appearance.

No comment.

168. FINANCIAL MATTERS

168.1 BANK RECONCILIATION TO 31ST DECEMBER 2008

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

168.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED the report

168.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

168.4.1 APPROVED the expenditure of £6,986.23 detailed in the Appendix hereto

168.4.2 NOTED the income of £1,418.90 detailed in the Appendix hereto.

169. REPRESENTATIVES' REPORTS

169.1 CARLISLE PARISH COUNCILS ASSOCIATION

NOTED a report by Councillor Ridley on the recent meeting of the Carlisle Parish Council's Association. Main points to note were:

- that the recently appointed highway stewards were not to do work within a 30mph area. (this would be further investigated).
- Available grants for the next financial year would be down
- A meeting with the Land Registry would be arranged for the near future to inform Parish Councils how to register their land correctly.

169.2 BRAMPTON COMMUNITY CENTRE ASSOCIATION

NOTED a report by Councillor Ridley on the recent meeting of the Community Centre Association. The main concern being siting of the new health centre and what would become of community centre facilities.

169.3 BRAMPTON COTTAGE HOSPITAL LEAGUE OF FRIENDS

NOTED a report by Councillor G. Prest on the recent meeting of the League of Friends. The group were hopeful that money invested with Icelandic banks would be refunded. A new architect had been appointed for the design of the new health centre.

170. ALLOTMENTS

170.1 ALLOTMENT MANAGEMENT AGREEMENT

There was submitted an email from Wendy Griffiths of the Allotment Association detailing the remaining points to be agreed for the management agreement. The points being concessions, parking and sheds.

AGREED to accept the amended points.

170.2 ALLOTMENTS PROGRESS REPORT

Mr. John Hampson, Chairman of the Allotments Association gave a short update on the Allotments Association. A bank account was to be opened shortly and grants would be applied for with the help of the Parish Council.

NOTED the report.

171. SANDY LONNING CYCLEPATH AND FOOTPATH

Councillor Pattinson gave a report on the situation at the Sandy Lonning cyclepath and footpath. The kissing gate was now installed at the footpath and the boulder would be installed at the cyclepath by the end of the week. Several complaints had been received from nearby residents at the siting of the kissing gate and a letter had been received from Burnetts solicitors on behalf of Mr. and Mrs. Davis. Letters had been received in support of the gate. (4 letters against; 2 for). Councillor Pattinson detailed the vandalism to the fencing and gate at the Sandy Lonning footpath.

A member of the public was permitted to speak on the matter who was concerned that no-one had been informed of the installation of the gate and stated that Mr. and Mrs. Davis had a right of way along the Sandy Lonning footpath to their field along the Blackpath. Councillor Pattinson explained to the member of the public that they had been misinformed, as the Davis' right of way was along the Blackpath not the Sandy Lonning.

NOTED the report.

172. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

172.1 CALC CIRCULAR

The CALC circular for February 09 was submitted.

NOTED the circular.

172.2 DUTY TO INVOLVE

Details of upcoming seminars were submitted.

NOTED.

173. ELECTED MEMBERS ALLOWANCES

A letter from Nicola Mitchell (Pay and Award Manager, Carlisle City Council), detailing elected members allowances for 2008/09 was submitted. They are as follows;

Chairmans Allowance – up to £468.00 per annum

Councillors Allowance – up to £234.00 per annum

Subsistence Allowance – Breakfast - £6.28
Lunch - £8.62
Dinner - £14.07

173.1 NOTED the letter

173.2 AGREED to adopt the new rates

174. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

174.1 BRAMPTON JACOBITE MEMORIAL CROSS – Letter from Dr. Nicholas A. J. Wilkes

AGREED to the replacement of the existing plaque at the Capontree Memorial with one detailing the correct information.

174.2 LITTER AT FRONT STREET, BRAMPTON – Letter from Carol Buglass, Chisholm Bookmakers.

AGREED to take photographic evidence of the litter and write back Chisholm Bookmakers.

174.3 CARLISLE'S SCHEME FOR PUBLIC SPEAKING AT DEVELOPMENT CONTROL COMMITTEE – Letter from A. M. Taylor, Development Control Manager, Carlisle City Council

174.3 GLENDALE GATEWAY TRUST – Letter from Andy Lloyd, Community Land Trust Project Officer, Cumbria Rural Housing Trust.

174.4 CODE OF RECOMMENDED PRACTICE ON LOCAL AUTHORITY PUBLICITY – A CONSULTATION
Letter from Paul Roswell, Communities and Local Government

174.5 SOLWAY DIGGERS – Letter from Peter Wise

AGREED to give permission to the Solway Diggers to work on the Recreation Ground, Gelt Road.

175. LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

175.1 2008 PROGRESS REPORT – 2nd LOCAL TRANSPORT PLAN

175.2 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 FEBRUARY to 30 MAY 2009

176. BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT - The Chairman decided because of the need to make early arrangements on the following items, they be considered as a matter of urgency.

177. VANDALISM AT THE MOTE

The Clerk reported on vandalism to the seats and benches at the Mote.

177.1 NOTED the report and that the police had been informed.

177.2 AGREED to replace the seat at the top of the Mote with a bench, repair other seats and concrete the seat near the road into the ground.

178. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

179. MOOT HALL KITCHEN

Estimates from R. Mitchell, A. Errington and M. Holliday regarding the installation of a new kitchen in the Moot Hall were submitted.

179.1 AGREED to accept the tender submitted from R. Mitchell in the sum of £1805.53.

180. GRASS CUTTING 2009 - TENDERS

There was submitted a report by the Clerk on the tenders invited and received for the grass cutting contract 2009.

180.1 AGREED to accept the tender submitted by Orchard Grounds Maintenance in the sum of £3800.00, being the lowest submitted.

Expenditure

£	Supplier	Detail
184.00	British Gas	Heat & Light
271.00	City of Carlisle	Rates
3226.37	Cut n' Edge	Grounds Maintenance
59.50	E-on	Heat & Light
29.76	Vodafone	Telephone
427.10	BRHS	Office
63.94	United Utilities	Water Rates
150.00	St Martins Church	Grant
202.83	ABW	Moot Hall
224.96	J Ratcliffe	Staff
347.37	P Reynolds	Staff
1343.44	A Riddell	Staff
126.52	Canon UK Ltd	Office
17.62	Brampton Skip Hire	Open Spaces
42.16	Cannon Hygiene	Moot Hall
94.08	C. Ridley	Expenses
125.58	A Riddell	Xmas lights & mileage
50.00	Eastriggs District Council	Xmas lights

6,986.23

Income

£	Detail	Cost centre
60.00	Market Tolls	Market
10.00	Market Tolls	Market
200.00	Chamber of Trade	Xmas lights
15.00	Women In Business	Moot Hall
69.00	M. Hullock	Cemetery
41.00	Co-operative Memorials	Cemetery
400.00	CPCA - Grant	Brampton In Bloom
623.90	Barclays Bank	Interest Received
1418.90		

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 24th FEBRUARY, 2009** at 7.30 p.m.

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the chair)	Councillor K. T. Read-Bone (Vice Chairman)
Councillor K. Siddle	Councillor Mrs. M. Smith
Councillor G. Prest	Councillor Mrs. J. Prest
Councillor A. Faulds	Councillor Mrs. P. Skimming
Councillor J. J. Harding	Councillor I. Pennington
Councillor M. Elliott	Councillor Mrs. J. Thompson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors M. Mitchelson and S. Layden, Carlisle City Council
Councillor L. Fisher, Cumbria County Council
Inspector Coates and P.C. Owen, Brampton Police Station

APOLOGIES FOR ABSENCE – Councillors Tweddle and Ridley

181. DECLARATIONS OF INTEREST

Councillor Smith declared an interest in item 186.4; Application for financial assistance from William Howard School Community Mentoring Programme.

182. MINUTE.

182.1 MINUTE OF THE MEETING HELD ON 3RD FEBRUARY 2009 WAS SUBMITTED.

APPROVED

182.2 MATTERS ARISING FROM THE MINUTES

182.2.1 CAR PARKING CHARGES AT TALKIN TARN (Min. 164.2.1)

Councillor Pattinson reported that a petition had been sent to Carlisle City Council against the introduction of new parking charges at Talkin Tarn. This petition would be considered by the City Council at a meeting on 2nd March 2009 where Councillors Pattinson and J. Prest have been invited to speak for 5 minutes. The Director of Health had also sent a letter of opposing the introduction of further car parking charges at Talkin Tarn.

NOTED

182.2.2 SANDY LONNING PUBLIC FOOTPATH (Min. 171)

Inspector Coates reported that he had replied to Burnetts Solicitors informing them that this was actually a public footpath NOT a bridlepath.

The Clerk reported on damage that had been done to the gate and fencing.

Councillor Layden asked what the Parish Council had against animals coming down the footpath?

Councillor Pattinson stated that it was mis-use by motorbikes that had been the problem.

NOTED.

183. POLICE REPORT

Inspector Coates and P.C. Owen gave a report on recent police matters. The main points were:-

- Juvenile car theft had gone up (3 vehicles taken); the police were trying to identify who was responsible. Remaining crimes have gone down and if this stays the same this will be the 7th year in succession that there has been a reduction in crime in the area.
- Since the amalgamation of Lochinvar Scholl, Longtown with William Howard School, Brampton, P.C. Owen has been working closely with the school where early intervention is preventing anti-social behaviour becoming a problem. A new PCSO is helping P.C. Owen with this.
- The police are beginning to see an increase in drunkenness and assaults at weekends. Harder measures would be taken with the pubs to combat this. P.C. Owen has completed a licensing course.

Councillor Read-Bone asked whether cars parked on footpaths and driveways could be fined as was the case in London as local residents had expressed concerns about this.

Inspector Coates stated that owners of vehicles would be approached first and perhaps a letter put in the post before any fines were introduced.

Councillor Pattinson raised the concern at parking along Greenfield Lane.

P.C. Owen reported that this problem was going to local committee and that the school were trying to resolve the matter but had problems with lighting and unadopted car parks. A cross section of the community in Brampton are asked various questions in a survey and parking was now the main concern rather than anti-social behaviour.

Councillor Pattinson thanked Inspector Coates for his input over the last few years as this would probably be his last meeting before retiring.

NOTED

184. PUBLIC PARTICIPATION

None.

185. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

185.1 WCF LTD, CRAWHALL, BRAMPTON – Erection of lean-to structure to house an emergency generator and fuel tank.

No comment.

185.2 4 CAPON HILL, GELT ROAD, BRAMPTON – Single storey rear extension to provide en-suite bedroom for disabled person

No comment.

185.3 1 MAIN STREET, BRAMPTON – Display of 5 externally illuminated fascia signs, 1 non-illuminated fascia sign, 1 internally illuminated fascia sign & 3 non-illuminated directional signs

- Request information regarding the switching-off times of the lights.
- Concerns as to the affect on nearby residents if the lights are to remain on all night.

186. FINANCIAL MATTERS

186.1 BANK RECONCILIATION TO 31ST JANUARY 2009

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

186.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED the report

186.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

186.3.1 APPROVED the expenditure of £12,576.79 detailed in the Appendix hereto

186.3.2 NOTED the income of £1,447.33 detailed in the Appendix hereto.

186.4 FINANCIAL ASSISTANCE – WILLIAM HOWARD SCHOOL COMMUNITY MENTORING PROGRAMME

There was submitted an application for financial assistance from the William Howard School Community Mentoring Programme in respect of being able to facilitate the training of further volunteers.

AGREED to defer the application to the next Finance and General Purposes Committee where the applicant would be invited to give a presentation about the programme.

187. REPRESENTATIVES' REPORTS

None.

188. NEW HEALTH CENTRE

Councillor Fisher reported that someone from the Health Authority would be speaking at the next Neighbourhood Forum meeting.

Councillor G. Prest reported that at a County Council meeting last week, some doubt was cast on the availability of funding for the new health centre.

AGREED to invite someone from the P.C.T. to the next Parish Council meeting.

189. SOLWAY DIGGERS

A letter, risk assessment and agreement from the Solway Diggers re the proposed dig at the Recreation Ground, Gelt Road was submitted.

AGREED to approve the agreement and risk assessment.

Councillor Pattinson reported that the police had removed people digging at the Recreation Ground over the weekend. The police would not name the persons involved only stating that they were local.

NOTED the report.

190. DETAILS OF FORTHCOMING MEETINGS

Details of forthcoming meetings were submitted.

190.1 CARLISLE PARISH COUNCILS ASSOCIATION – Tuesday 10th March 2009

Councillors Pattinson and Elliott to attend.

190.2 BIG GREEN MARKET OPERATOR – Thursday 26th February 2009

Councillor Pattinson to attend.

190.3 NEIGHBOURHOOD FORUM – Monday 2nd March 2009

Councillors Pattinson and J. Prest would attend, however anyone else was welcome.

191. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

191.1 LANERCOST TREE FESTIVAL – Letter from Kathleen Peacock

191.2 MURRAY PARK, PATH IMPROVEMENT – Letter from Ken Donnan

AGREED to refer to Property and Environment Committee.

191.3 FOOTPATH TO OAKBANK NURSERIES – Letter from Jane Carruthers

191.3.1 AGREED to refer to Property and Environment Committee

191.3.2 NOTED that Councillor Fisher would put the item on the agenda for the Area Committee.

191.3 BUS REVIEW FROM HETHERSGILL TO BRAMPTON – Letter from Jacqueline T. Cooper.

AGREED to support Ms. Cooper.

191.4 COMPLAINT – Email from Dr. S. Peers

Councillor Faulds strongly disagreed with the content of the email and felt that no member of the Parish Council had behaved inappropriately.

Councillor Elliott stated that he felt the complainant must have attended a different meeting as he had not witnessed the behaviour stated in the email.

Councillor Pattinson read out the reply sent to Dr. Peers which Councillor Pattinson had drafted with the Clerk.

191.4.1 NOTED the reply to Dr. Peers.

191.4.2 AGREED that no additional comments were required regarding a reply to Dr. Peers

191.4.3 NOTED that all Councillors disagreed with the comments made in the email.

192. LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

192.1 CUMBRIA COMMUNITY FOUNDATION REVIEW 2008

193. BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT - The Chairman decided because of the need to make early arrangements on the following items, they be considered as a matter of urgency.

None.

Expenditure

£	Supplier	Detail
53.00	British Gas	Heat & Light
271.00	City of Carlisle	Rates
3226.37	Cut n' Edge	Grounds Maintenance
59.50	E-on	Heat & Light
29.69	Vodafone	Telephone
7.36	Barclays Bank	Charges
12.35	United Utilities	Water Rates
736.43	B.R.H.S.	Office
2627.75	Geltsdale Carpets	Moot Hall
132.91	J Ratcliffe	Staff
217.26	P Reynolds	Staff
1343.44	A Riddell	Staff
491.05	Centrewire	R.O.W.
500.00	Cut n' Edge	R.O.W.
19.39	B.S.H.	Open Spaces
2107.02	HMR&C	Staff – PAYE
295.00	CEI Services	Open Spaces
95.18	Carruthers Timber	Open Spaces
20.29	United Utilities	Market Place
7.99	ABW	Moot Hall
273.88	Business Finance Soln's	Office
49.93	Tarn Road Nurseries	Brampton In Bloom
<u>12,576.79</u>		

Income

£	Detail	Cost centre
145.00	Market Tolls	Market
50.00	Market Tolls	Market
74.33	United Utilities	Parks & Open Spaces
30.00	McMillan Cancer Support	Moot Hall
1148.00	Walkers Funeral Directors	Cemetery
<u>1447.33</u>		

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 10th MARCH 2009** at **7.30 p.m.**

PRESENT

Councillor K. Siddle (in the chair)
Councillor Mrs. J. Prest
Councillor Mrs. P. Skimming

Councillor L. Tweddle
Councillor I. A. Pennington

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE – Councillors Read-Bone, Pattinson, Elliott and G. Prest.

194 MINUTES

194.1 MINUTE

Minute of the meetings held on 11th November 2008 was submitted.

APPROVED

194.2. MATTERS ARISING

194.2.1 KING GEORGE V PLAYING FIELD (Min. 127.1)

NOTED that there had been no response from C.H.A. regarding the erection of a fence.

195. DECLARATIONS OF INTEREST

None received

196. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate planning authority of the Council's comments as follows:-

196.1 LAND AT ST. MARTINS DRIVE, BRAMPTON – Remove epicormic shoots on a yearly basis over a period of 5 years from T4, T8, T11, T13, T14, T15, T16, and the 3 limes in G3

No comment

196.2 4 FRONT STREET, BRAMPTON – Change of use from shop unit to coffee bar including shop and gallery.

No comment

196.3 BARN ADJACENT BRECONSIDE FARM, MILTON, BRAMPTON – Conversion of redundant barn into holiday let

No comment

197. NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

NOTED.

198. BLACKPATH, GELT WOODS

There was submitted a letter from Birketts Solicitors regarding the access problem along the Blackpath, Gelt Woods.

The Clerk reported that a site meeting with Andrew Nicholson has had to be rescheduled to a later date.

AGREED after receiving approval from A. Nicholson:-

198.1 to relocate the kissing gate and gate beyond the point of access to Mr. and Mrs. Davis' field and

198.2 to reinstate the original wooden barrier at the beginning of the Blackpath.

198.3 **AGREED** to place an article in the B.I.G. magazine stating that all horse riders in Gelt Woods must register with the Parish Council.

199. FOOTPATH IMPROVEMENTS IN MURRAY PARK

There was submitted a report from the Clerk regarding improvements to the footpath in Murray Park.

NOTED that the Clerk was still waiting for quotes from contractors.

200. FOOTPATH TO OAKBANK NURSERIES –

A letter from Jane Carruthers (referred from Council meeting held on 24th February 2009) was submitted regarding the possibility of constructing a footpath to Oakbank Nurseries.

AGREED to:-

200.1 write a letter of support

200,2 request the Highways Department to relocate the 30mph sign to incorporate the nursery entrance within the speed limit.

201. CUMBRIA MINERALS AND WASTE DEVELOPMENT FRAMEWORK

A letter from Richard Evans, Principal Planning Officer, Cumbria County Council was submitted regarding the Cumbria Minerals and Waste Development Framework. Low Gelt has been identified as a preferred option as a quarry for sand and gravel

201.1 **NOTED** the letter.

201.2 **AGREED** to make no comment on the proposals at this stage.

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 17th MARCH, 2009** at 7.30 p.m.

PRESENT

Councillor Mrs. C. Ridley (in the Chair)
Councillor Mrs. M. Smith
Councillor Mrs. J. Thompson

Councillor J. J. Harding
Councillor A. Faulds

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors G. Prest, Read-Bone and Pattinson.

202 MINUTE

202.1 Minute of the Meeting held on 8th November 2008 was submitted.

APPROVED.

202.2 MATTERS ARISING FROM THE MINUTES

None

203 FINANCIAL MATTERS -

203.1 BANK RECONCILIATION TO 28TH FEBRUARY 2009

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

203.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

203.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

203.1 APPROVED the expenditure of £2,559.82 detailed in the Appendix hereto

203.2 NOTED the income of £1192.00 detailed in the Appendix hereto.

203.4 CONDITIONS OF SERVICE - POST OF ODD JOB MAN

There was submitted a report by the Clerk regarding the implementation of a pay award in respect of the wage payable to the odd job man, agreed by the National Joint Council for Local Authority Services (NJC), with effect from 1st April 2008.

AGREED to the implementation of the award, increasing the wage to £6.56 per hour with effect from 1st April 2008.

N.B. Councillor Mrs. M. Smith declared a non-prejudicial interest in item 204.1
204 FINANCIAL ASSISTANCE

204.1 WILLIAM HOWARD SCHOOL, COMMUNITY MENTORING PROGRAMME

There was submitted an application for financial assistance from William Howard School regarding their Community Mentoring Programme.

Claire Hannon (Mentoring Co-ordinator) and Gillian (Mentor) spoke in support of the application.

AGREED to donate the sum of £150.00 and ask the group to re-apply during the next financial year.

204.2 LANERCOST MUSIC FESTIVAL

There was submitted an application for assistance from Lanercost Music Festival.

AGREED to make no donation.

204.3 GREAT NORTH AIR AMBULANCE

There was submitted a letter from A.J. Drake, Fundraising Manager for the Great North Air Ambulance seeking a contribution to the organisation's funds.

AGREED to make no donation as the application did not meet the criteria

APPENDIX 1

Expenditure

£	Supplier	Detail
53.00	British Gas	Heat & Light
59.50	E-on	Heat & Light
29.87	Vodafone	Telephone
205.74	BT	Office telephone
100.00	Petty Cash	Office
95.00	BIG	Misc Services
14.93	ABW	Moot Hall
160.00	Cut n' Edge	R.O.W. - Dandy
117.58	J Ratcliffe	Staff
204.48	P Reynolds	Staff
1343.64	A Riddell	Staff
25.00	CALC	Training
115.00	B.S.H.	Cemetery
36.08	Chandlers	Moot Hall
<hr/>		
<u>2,559.82</u>		

Income

£	Detail	Cost centre
125.00	Market Tolls	Market
145.00	Market Tolls	Market
892.00	Ian Blair	Cemetery
15.00	Brampton Methodist Church	Moot Hall
15.00	Christian Aid	Moot Hall
<hr/>		
<u>1192.00</u>		

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 31st MARCH, 2009** at 7.30 p.m.

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the chair)	Councillor K. T. Read-Bone (Vice Chairman)
Councillor K. Siddle	Councillor Mrs. M. Smith
Councillor G. Prest	Councillor Mrs. J. Prest
Councillor A. Faulds	Councillor Mrs. P. Skimming
Councillor J. J. Harding	Councillor I. Pennington
Councillor M. Elliott	Councillor Mrs. J. Thompson
Councillor Mrs. C. Ridley	Councillor L. Tweddle

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Layden, Carlisle City Council

APOLOGIES FOR ABSENCE – Councillor M. Mitchelson, Carlisle City Council and Councillor L. Fisher, Cumbria County Council

205. DECLARATIONS OF INTEREST

None.

206. MINUTE.

206.1 MINUTE OF THE MEETING HELD ON 24TH FEBRUARY 2009 WAS SUBMITTED.

APPROVED

206.2 MATTERS ARISING FROM THE MINUTES

206.2.1 CAR PARKING CHARGES AT TALKIN TARN (Min. 182.2.1)

Councillor Pattinson gave an update on the introduction of new parking charges at Talkin Tarn. Councillors Pattinson and J. Prest had attended and spoke against the charges at a meeting of Carlisle City Council on 24th March 2009, however new charges are being implemented from 10.00am to 6.00pm from 1st April 2009. An annual pass costing £25.00 can be applied for to park at the Tarn which also allows the holder to become a member of “Friends of Talkin Tarn”.

Councillor Pattinson thanked Councillors Layden and Parsons from Carlisle City Council for their support in the matter.

NOTED

206.2.2 SANDY LONNING PUBLIC FOOTPATH (Min. 182.2.2)

NOTED there was nothing further to report.

206.2.3 NEW HEALTH CENTRE

206.2.3.1 NOTED that there had been no reply from Beverley Cole at Brampton Surgery regarding a speaker from the PCT nor from the PCT itself.

206.2.3.2 AGREED that the Clerk would write a letter to the Chief Executive of the PCT.

207. COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Property and Environment Committee held on 10th March 2009
Finance and General Purposes Committee held on 17th March 2009

207.1 NOTED the Minutes.

207.2 APPROVED the recommendations for implementation.

208. LOCAL GOVERNMENT ACT 1972 - DISQUALIFICATION

It was reported that Mr. P. Bills was disqualified from membership of the Parish Council due to absence from meetings and that the statutory by-election advertisement had been published

208.1 NOTED the report and the publication of the statutory advertisement.

208.2 APPROVED the invitation of letters of interest from persons wishing to serve on the Parish Council should there be no call for a by-election.

208.3 NOTED that Councillor Pattinson stated that the Council were sorry to lose Mr. Bills.

209. PUBLIC PARTICIPATION

None.

210. BRAMPTON COMMUNITY ASSOCIATION

A presentation was made by members of the Brampton Community Association regarding the proposal for establishing a development trust. (See Appendix 1).

Questions on the proposal were taken from Councillors.

NOTED the presentation and that the Community Association would like the Parish Council to attend a workshop to take the proposal forward.

211. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

211.1 STABLE BARN, CUMCATCH FARM, BRAMPTON – Addition of two pairs of outward opening plank doors on crook and band hinges to covered parking area (LBC)

No comment

211.2 GREEN DESIGN, MARKET PLACE, BRAMPTON – Change of use of second floor area from offices to two bedroom flat (planning and LBC)

No comment

211.3 1 MAIN STREET, BRAMPTON – Display of 2 externally illuminated fascia signs, 4 non-illuminated fascia signs, 1 externally illuminated projecting sign and 2 non-illuminated directional signs (further information:- that the hours of trading are 7.00am to 10.00pm and the lighting times would be half an hour before and after this)

No comment

211.4 MILLFIELD HOUSE, LOVERS LANE, BRAMPTON – Fell beech tree in north east corner of the paddock adjacent to Murray Park.

Request a report from the tree officer as to why the tree needs to be felled.

212. RECREATION GROUND, GELT ROAD, BRAMPTON

A report was given by Councillor Pennington on the activities of the Solway Diggers at the Recreation Ground, Gelt Road. The Diggers have done substantial reinstatement work due to unauthorised digging by other members of the public.

212.1 NOTED the report.

212.2 AGREED to take legal advice as the school holidays were approaching and the ground could be dangerous for children.

213. RESITING OF GATES AT BLACKPATH, GELT WOODS

An email was submitted from Andrew Nicholson of the East Cumbria Countryside Project confirming the Council's request to reposition a gate and kissing gate along the Blackpath, Gelt Woods and the original wooden barrier to be erected at the entrance to the Blackpath.

214.1 NOTED the email

214.2 AGREED to ask the original contractor to do the work.

214. REPRESENTATIVES' REPORTS

214.1 BIG GREEN MARKET

214.1.1 NOTED a report by the Chairman on the proposals for a 3 day event to be held in the town centre to coincide with Brampton Live. Concerns had been raised over parking in the area and various ideas highlighted, a bid for grant money in order to hold the event was under consideration.

214.1.2 AGREED that the Clerk would contact Richard Heyward to discuss the possibility of road closures.

214.2 CARLISLE PARISH COUNCILS ASSOCIATION

214.2.1 NOTED a report by the Chairman on the attendance of Councillors G. Prest, Elliott and the Chairman at the recent joint meeting of the Carlisle Parish Councils Association with Cumbria County Council. There was disappointment that only 5 County Councillors attended the meeting, the main points covered were:-

- Presentation on proposed "youth zone" for Carlisle
- Highway Stewards
- Funding available in July for capital projects
- Footpaths and bridlepaths.

214.2.2 NOTED that Councillors should inform the Clerk of any ideas for capital projects prior to July.

214.2.3 NOTED that upgrading a footpath to a bridlepath would not be for less than a six-figure sum and that no money would be forthcoming from the County. Councillor Pattinson suggested that perhaps horseriders in the area could join the proposed development trust.

214.3 BRAMPTON AND DISTRICT NEIGHBOURHOOD FORUM

NOTED a report by the Chairman on the recent meeting of the Brampton and District Neighbourhood Forum. Councillors Faulds, Siddle and J. Prest had also attended. The meeting had been a little rowdy with a group of people being asked to leave. A presentation on the new health centre was made although a site still had not been chosen and grants were given out.

214.4 BRAMPTON COMMUNITY ASSOCIATION

NOTED that Councillor Ridley had attended a recent meeting of the Brampton Community Association which had covered the proposal for a development trust.

215. CUMBRIA IN BLOOM

Councillor Ridley reported that she would have to step down as Chairman of the Brampton In Bloom Working Group as she hadn't got the time or energy to give the project the time it deserves.

NOTED, after discussion, that Councillors G. Prest, Thompson, Smith, Skimming, Harding and Faulds would attend a meeting on 27th April 2009 in order to form a working group for Brampton to participate in the Cumbria In Bloom competition.

216. CALC

216.1 CALC CIRCULAR

The CALC circular for March 2009 was submitted.

NOTED the circular.

216.2 CALC ANNUAL SUBSCRIPTION 2009/10

There was submitted a letter from CALC detailing their annual subscription fee of £298.50 for the year 2009/10.

NOTED and **APPROVED** expenditure

217. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

217.1 PETITION – TALKIN TARN PARKING CHARGES – Letter from John Egan, Carlisle City Council

217.1.1 AGREED that the Clerk would write to John Egan requesting further information on the "Friends of Talkin Tarn" Group.

217.2 HIGHWAY STEWARDS – Letter from Rob Lawley, Cumbria County Council.

217.3 FOOTPATHS

217.3.1 BLACKPATH – Letter from Ann Oswin

217.3.2 BLACKPATH AND SANDY LONNING FOOTPATHS – Letter from W. Laird

217.4 TEMPORARY ROAD CLOSURES

217.4.1 C1023 LOW ROW RAILWAY CROSSING

217.4.2 U1056 NAWORTH LC

218. LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

218.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 APRIL 2009 to 31 JULY 2009

218.2 LOCAL COUNCIL REVIEW, NALC, MARCH 2009

218.3 ALLOTMENTS REGENERATION INITIATIVE NEWSLETTER, SPRING 2009

218.4 FRONTIER, HADRIANS WALL, WINTER 09

218.5 NFU REVIEW 2008

219. REVIEW OF FINANCE & GENERAL PURPOSES COMMITTEE MEETING DATES

Councillor Prest put forward a proposal to hold Finance and General Purposes Committee Meetings on the same night as Property and Environment Committee Meetings in order that this would reduce meetings to 2 Tuesdays a month instead of 3. The F&GP meeting would commence at 7.00pm and the P&E meeting would commence at 7.30pm or later if required. Dates for the next 3 meetings would be, 14th April, 12th May and 9th June.

AGREED unanimously to the proposal.

220. CHRISTMAS LIGHTS

From discussion of the above item, Councillor Pattinson reported that Amey were refusing to give a breakdown of the costs for the erection of the Christmas Lights, being that the invoice totals £7,995.00 excluding VAT.

AGREED that the Clerk would contact Councillor Fisher to see if he could help.

221. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

222. REPAIRS TO MURRAY PARK FOOTPATHS AND MOTE DRYING GREEN ACCESS ROAD

Estimates from Farish Groundworks and DSD Construction Ltd regarding repairs at Murray Park and Mote Drying Green were submitted.

AGREED to accept the tender submitted from Farish Groundworks in the sum of £11491.33 but re-negotiate over the mis-measurement on the area at the Mote

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 14th APRIL, 2009** at 7.30 p.m.

PRESENT

Councillor G. Prest (in the Chair)
Councillor Mrs. C. Ridley
Councillor Mrs. M. Smith

Councillor J. J. Harding
Councillor Mrs. J. Pattinson
Councillor Mrs. J. Thompson

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillor Read-Bone.

223. MINUTE

223.1 Minute of the Meeting held on 17th March 2009 was submitted.

APPROVED.

223.2 MATTERS ARISING FROM THE MINUTES

None

224. FINANCIAL MATTERS -

224.1 BANK RECONCILIATION TO 31ST MARCH 2009

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

224.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

224.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

224.1 APPROVED the expenditure of £10,181.16 detailed in the Appendix hereto

224.2 NOTED the income of £7,396.73 detailed in the Appendix hereto.

224.4 BALANCES AT 31ST MARCH 2009

There was submitted a report by the Clerk regarding the cash balances at 31st March 2009 and recommending their allocation to various funds.

AGREED to the allocation of the balances as follows:-

Allison Bequest	£125,429.04
Development Fund	£15,000.00
Property Fund	£20,000.00
Cemetery Development Fund	£30,000.00
Surplus Account	£15,769.36
Total	£206,198.40

224.5 ALLISON BEQUEST

From discussion of the previous item, Councillor Ridley pointed out that members of the public were aware that the Parish Council held a substantial sum of money in the Allison Bequest Account and that perhaps we should start spending some of the capital and not just the interest.

Councillor G. Prest noted the above point and stated that we should have approximately £1476.10 to give out in grants this year from interest and that perhaps in the future we should look into using £2,500.00 of the capital as interest rates were currently so low.

NOTED.

224.6 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

APPROVED the expenditure of £9,489.97 detailed in the Appendix hereto.

225. FINANCIAL ASSISTANCE

225.1 BPS ENTERTAINMENTS

There was submitted an application for financial assistance from BPS Entertainments regarding their yearly Shakespeare production.

AGREED to donate the sum of £500.00.

225.2 BRAMPTON ARTS AND CRAFTS CLUB

There was submitted an application for assistance from Brampton Arts and Crafts Club.

AGREED to donate the sum of £100.00.

225.3 THE WORDSWORTH SINGERS

There was submitted an application for financial assistance from The Wordsworth Singers regarding a forthcoming concert at Lanercost Priory.

AGREED to make no donation.

N.B. Councillor Thompson entered during discussion of the following item.

226. CEMETERY CHARGES

A report was heard from the Clerk on the proposed cemetery charges for the current financial year 2009/10.

226.1 AGREED that there would be no change to the charges at present

226.2 AGREED to put the item on the agenda for the meeting to be held on April 28th in order to form a cemetery working group.

Expenditure

£	Supplier	Detail
53.00	British Gas	Heat & Light
59.50	E-on	Heat & Light
48.92	Vodafone	Telephone
6452.74	Cut n' Edge (2 payments)	Maintenance contract
100.00	Petty Cash	Office
7.36	Barclays Bank	Charges
9.34	ABW	Open Spaces
202.11	Carruthers Timber	R.O.W.
145.48	J Ratcliffe	Staff
309.17	P Reynolds	Staff
1451.73	A Riddell	Staff
142.98	Canon	Photocopier
38.88	Cannon Hygiene	Moot Hall
490.85	Cartmell Shepherd	Allotments
92.00	Brampton Skips	Cemetery
150.00	Petty Cash	Office
427.10	BRHS	Office
<u>10,181.16</u>		

Income

£	Detail	Cost centre
135.00	Market Tolls	Market
155.00	Market Tolls	Market
892.00	Ian Blair	Cemetery
45.00	Hadrians Sugarcraft	Moot Hall
15.00	Talkin Tarn ARC	Moot Hall
15.00	Corby Hill Chapel	Moot Hall
15.00	Methodist Church	Moot Hall
15.00	Independent Age	Moot Hall
386.00	Co-operative Funeral	Cemetery
15.00	St Martins Church	Moot Hall
430.00	Ian Blair	Cemetery
892.00	Kennedy & Ferguson	Cemetery
85.00	Cumbria Wildlife Trust	Moot Hall
462.00	V. Milbourne	Cemetery
314.46	Irthington Parish Council	Office
892.00	Ian Blair	Cemetery
430.00	Co-operative Funeral	Cemetery
892.00	Ian Blair	Cemetery
892.00	Telfords	Cemetery
100.00	Peter Ivinson	Cemetery
100.00	GW Mallinson	Cemetery
100.00	M Nicholson	Cemetery
100.00	K Mallinson	Cemetery
19.27	Barclays Bank	Interest received
<u>7,396.73</u>		

Expenditure to approve

<u>£</u>	<u>Supplier</u>	<u>Detail</u>
2099.62	HMR&C	Staff - PAYE
1157.25	Birketts LLP	R.O.W. - Blackpath
51.36	United Utilities	Market Place
78.30	City of Carlisle	Moot Hall
95.00	B.I.G.	Misc Services
2960.29	Blachere	Xmas Lights
51.08	Rowntree Electrical	Moot Hall
152.85	John Bell & Sons	Moot Hall
2007.36	Richard Mitchell	Moot Hall
358.80	Geltsdale Carpets	Moot Hall
105.00	J. Ratcliffe	Staff
299.12	P. Reynolds	Staff
73.94	E-on	Xmas Lights
<u>9489.97</u>		

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 14th APRIL 2009** at **7.30 p.m.**

PRESENT

Councillor K. Siddle (in the chair)
Councillor Mrs. J. Prest
Councillor Mrs. P. Skimming
Councillor A. Faulds
Councillor Mrs. J. Thompson

Councillor L. Tweddle
Councillor I. A. Pennington
Councillor Mrs. J. Pattinson
Councillor M. Elliott
Councillor G. Prest

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE – Councillor Read-Bone

227. MINUTES

227.1 MINUTE

Minute of the meeting held on 10th March 2009 was submitted.

APPROVED

227.2 MATTERS ARISING

227.2.1 KING GEORGE V PLAYING FIELD (Min. 194.2.1)

227.2.1.1 NOTED that there had been no response from C.H.A. regarding the erection of a fence.

227.2.1.2 NOTED that Councillor G. Prest would raise the matter with C.H.A. board members.

227.2.2 BLACKPATH, GELT WOODS (Min. 198.3)

AGREED that the Clerk would contact Sue Wardle and Councillor Pattinson would contact a neighbouring horse rider regarding placing an article in the BIG magazine that all horse riders in Gelt Woods must be registered with the Parish Council.

227.2.3 FOOTPATH TO OAKBANK NURSERIES (Min 200)

NOTED that Mrs. Carruthers had been in contact with Councillor Pattinson and the Clerk regarding the possibility of a footpath being constructed to Oakbank Nurseries and that they had confirmed the Parish Council's support for the footpath and pointed Mrs. Carruthers in the right direction for further help.

228. DECLARATIONS OF INTEREST

Councillor G. Prest declared an interest in item 3.2

229. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate planning authority of the Council's comments as follows:-

229.1 BRAMPTON NURSERY SCHOOL, CENTRAL HALL, MAIN STREET, BRAMPTON –
Alterations to provide a meeting room together with additional access and an outside covered area

No comment

229.2 KIRKHOUSE QUARRY, HALLBANKGATE, BRAMPTON – Section 73 application to modify conditions 1, 2, 32 and 34 of planning permission 1/00/9019 to allow alteration to working conditions and revised restoration scheme AND extension to existing quarry.

No comment subject to no objection from neighbouring parishes.

230. NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted. The Clerk read out conditions attached to the Carlisle Lake District Airport application.

NOTED.

231. DIGGING AT THE RECREATION GROUND, GELT ROAD

There was submitted a report from the Clerk on matters arising from digging at the Recreation Ground, Gelt Road.

AGREED to ask a member of the Solway Diggers to the Parish Council meeting to be held on April 28th to discuss the matter further.

232. PARISH PATHS INITIATIVE NEWSLETTER

A newsletter from Cumbria County Council on their Parish Paths Initiative was submitted.

NOTED the newsletter.

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 28th APRIL, 2009** at 8.30 p.m.

PRESENT

Councillor Mrs. J. L. Pattinson (in the Chair)
Councillor J.J. Harding
Councillor A. Faulds
Councillor M. Smith
Councillor I. Pennington
Councillor Mrs C. Ridley
Councillor Mrs. P. Skimming
Councillor Mrs. V. Tarbitt

Councillor K. Read-Bone (Vice Chairman)
Councillor G. Prest
Councillor M. Elliott
Councillor J. L. Tweddle
Councillor J. Thompson
Councillor Mrs. J. Prest
Councillor K. Siddle

IN ATTENDANCE – Clerk

ALSO ATTENDING –Councillor L. Fisher, Cumbria County Council

APOLOGIES FOR ABSENCE – Councillors Layden and Mitchelson, Carlisle City Council.

233. DECLARATIONS OF INTEREST

Councillor G. Prest declared an interest in item 243.6

234. MINUTE.

234.1 MINUTE OF THE MEETING HELD ON 31ST MARCH 2009 WAS SUBMITTED.

APPROVED

234.2 MATTERS ARISING FROM THE MINUTES

234.2.1 CUMBRIA IN BLOOM (Min 215)

NOTED a report from Councillor G. Prest that the working group for Cumbria In Bloom had recently met where various proposals had been put forward to highlight the competition in Brampton. One proposal was for a competition for residents and businesses with prize money of £100.00 to be awarded to the winner in each category.

AGREED to authorise the prize money from the Cumbria In Bloom budget.

234.2.2 CHRISTMAS LIGHTS (Min 220)

NOTED that there had been no more feedback regarding the breakdown of the costs for the erection of the Christmas lights through Amey.

234.2.3 BIG GREEN MARKET

NOTED that Councillor Pattinson confirmed that the Big Green Market would be taking place from July 17th – 19th 2009.

235. COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Property and Environment Committee held on 14th April 2009
Finance and General Purposes Committee held on 14th April 2009

235.1 NOTED the Minutes.

235.2 APPROVED the recommendations for implementation

236. LOCAL GOVERNMENT ACT 1972 - FILLING OF VACANCY

There were submitted letters expressing an interest in membership of the Parish Council from Mrs. V. Tarbitt, Mr.H Simpson, Mrs. S.Ritchie and Mrs.S.Lewsley. All attended the meeting and spoke in support of their application.

AGREED, following a signed ballot, to co-opt Mrs. Valerie Tarbitt to membership of the Parish Council.

237. DIGGING AT THE RECREATION GROUND, GELT ROAD, BRAMPTON

237.1 SOLWAY DIGGERS

Peter Wise and Tommy Aikett from the Solway Diggers gave a report on the recent unauthorised activities at the Recreation Ground, Gelt Road. Mr. Wise and Mr. Aikett were disappointed at the state of the land that unauthorised diggers had left. Members of the Solway Diggers have been back and forward to Brampton trying to reinstate the land as best they can. The main problem being glass lying on the surface. The Solway Diggers themselves have a 100% positive feedback report with no complaints.

237.1.1 NOTED the report.

237.1.2 AGREED that all digging in the area would be suspended for the time being.

237.2 RECREATION GROUND, GELT ROAD

A letter from the Council's solicitors was submitted with regard to appropriate signage at the Recreation Ground, Gelt Road in relation to liability and safety in the area.

237.2.1 AGREED to erect signs in the area with the wording provided from the solicitor.

237.2.2 AGREED to fill holes in the bank as soon as possible.

237.3 DIGGING AT RECREATION GROUND, GELT ROAD

A letter was submitted from Michael Eden asking permission to dig at the Recreation Ground, Gelt Road.

237.3.1 AGREED to refuse permission to dig at the site and send a copy of the letter to the Council's solicitor.

238. BRAMPTON CEMETERY

NOTED that a cemetery working group consisting of Councillors Read-Bone, Skimming, Siddle and Twedde had been formed at a meeting on 10th June 2008 and that a suitable date to meet in order to discuss cemetery charges would be arranged at the end of the meeting

239. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

239.1 CROFT END, LONGTOWN ROAD, BRAMPTON – Erection of a timber framed garage and utility to side elevation along with an extended porch to front.

No comment

239.2 CO-OPERATIVE STORE, 1-3 MAIN STREET, BRAMPTON – Installation of new air conditioning condenser units in car park area

No comment

239.3 15 CAPON HILL, BRAMPTON – Erection of 1 dwelling.

Mr. D. Moorat was invited to speak regarding objections to the application.

239.3.1 NOTED the objections.

239.3.2 AGREED to object to the application as the proposed development will be unacceptably detrimental to the amenities of neighbouring residents by reason of loss of privacy, overlooking and general disturbance contrary to criteria 2 and 3 of Policy H2 and criteria 1 and 2 of Policy H9 of the Carlisle District Local Plan.

239.4 BAY HILLS, TARN ROAD, BRAMPTON – Fell larch tree on southern side of the entrance.

No comment – refer to Tree Officer

239.5 HERDLEA, LANERCOST ROAD, BRAMPTON – Cut down two conifers at the bottom of the rear garden.

No comment – refer to Tree Officer

240. TOWN AND COUNTRY PLANNING – NOTIFICATION OF DECISION

A report was submitted by Charles Bennett, Tree Officer, Carlisle City Council, on reasons for permitting the felling of a tree at Millfield House adjacent to Murray Park 09/0008 S211

NOTED the report.

241. REPRESENTATIVES' REPORTS

241.1 BRAMPTON FAIRTRADE GROUP

NOTED a report by Councillor J. J. Harding on a recent meeting of the Brampton Fairtrade Group. The Group has been running for 3 to 4 years and is improving every month, the Group is responsible for a floral display at The Sands, Brampton and in order to improve this, they would like permission from the Parish council to put two layers of brick around the display to smarten it up.

241.1.1 AGREED that the Fairtrade Group can place the bricks around their display.

241.2 ENVIRONMENT FORUM

NOTED a report by Councillor Siddle on a recent meeting of the Environment Forum. A presentation on “The Potential Contribution of Wind Power” was made by Kit Nicholson and full details of this would be available from the Clerk in due course for any interested Councillor.

NOTED that a presentation would be held on 12-13th May regarding the proposed wind farms on Bewcastle Fell.

242. CALC CIRCULAR

The CALC circular for April 2009 was submitted.

NOTED the circular.

243. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

243.1 MEMBERS' CODE OF CONDUCT – Letter from J. Egan, Carlisle City Council

NOTED that Councillors must report any change in circumstances.

243.2 PUBLIC SECTOR DUTIES – Letter and leaflet from Nicola Brewer, Chief Executive, Equalities and Human Rights Commission.

243.3 BRAMPTON WARD WALK – Email from Nichola Wilson, Carlisle City Council.

NOTED that the following matters would be raised by Councillor Pattinson:-
Litter from William Howard School
Parking at the Co-op
Bins at Dacre Road
Road at Brampton Skips

243.4 DIGITAL SWITCHOVER IN CARLISLE – Letter from John Askew, Digitaluk

243.5 TEMPORARY ROAD CLOSURE B6413 BRAMPTONFELL LEVEL CROSSING – Letter from James Cross, Cumbria Highways

243.6 BRAMPTON JUNIOR SCHOOL FORMAL COMPLAINT – Email from Mr. E. Griffiths.

Councillor G. Prest reported that while the extension to the school was underway, a path had to be moved nearer to Mr. Griffith's home. This is a minor amendment under article 21 and happens quite frequently.

Mr. Griffiths was in attendance at the meeting and stated that he didn't think that it was a minor alteration as the path had been moved 50 yards to directly outside his house without approval and that he was concerned at anti-social behaviour in the area.

AGREED, after discussing County planning procedures, that a letter should be sent to the County Council highlighting concerns about their planning system and regulations.

244. LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature was available from the Clerk:-

244.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 May 2009 to 31 August 2009

244.2 CUMBRIA HIGHWAYS ISSUE 13 – Spring 2009

245. DISABLED BAYS IN BRAMPTON

A report was heard by Councillor Pattinson on a recent complaint received from a lady living at Bewcastle who has a disabled son and finds the designated bay at the Post Office very difficult to negotiate. She suggests that we write and ask that a bay be put near Barclays Bank.

AGREED to raise the matter at the next meeting of the Neighbourhood Forum.

246. RECYCLING IN BRAMPTON

A report was heard by Councillor Pattinson on the lack of recycling facilities for residents at the new development at Hemblesgate.

AGREED to notify Carlisle City Council and ask which areas in Brampton aren't being covered by a fortnightly collection.

247. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

248. ALLOTMENTS, CLAY DUBBS, GELT ROAD, BRAMPTON

There was submitted a report by the Clerk on the tenders invited and received for the erection of security fencing at the Clay Dubbs allotment site and permission for the erection of a shed at the site.

248.1 AGREED to accept the tender submitted by Ian Kyle in the sum of £2126.00, being the lowest submitted. £1,000.00 has already been agreed towards the fencing cost from the Crime and Disorder Partnership.

248.2 AGREED to site a 10' x 6' communal shed at the allotment site, half way down on the right hand side.

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 12th MAY, 2009** at 7.00 p.m.

PRESENT

Councillor Mrs. C. Ridley (in the Chair)
Councillor Mrs. M. Smith
Councillor Mrs. J. Pattinson

Councillor J. J. Harding
Councillor Mrs. J. Thompson
Councillor Mrs. P. Skimming

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillor G. Prest and Read-Bone.

249. MINUTE

249.1 Minute of the Meeting held on 14th April 2009 was submitted.

APPROVED.

249.2 MATTERS ARISING FROM THE MINUTES

None

250. FINANCIAL MATTERS -

250.1 BANK RECONCILIATION TO 30TH APRIL 2009

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

250.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

250.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

250.3.1 APPROVED the expenditure of £15,901.59 detailed in the Appendix hereto

250.3.2 NOTED the income of £97,650.00 detailed in the Appendix hereto.

250.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

APPROVED the expenditure of £11,222.46 detailed in the Appendix hereto.

251. FINANCIAL ASSISTANCE

251.1 JANE FORSTER

There was submitted an application for financial assistance from Jane Forster regarding a trip to Alton Towers for 50 children.

AGREED to donate the sum of £100.00 with the provision that the funds are paid into a community bank account and not a personal account.

252. CEMETERY CHARGES

A meeting of the Cemetery Working Group had been held with the recommendation of no increase to all cemetery charges for the current financial year.

AGREED that there would be no change to the charges.

253. INSURANCE

There was submitted, by Allianz Cornhill, the Parish Council's current insurers, an invitation for the Parish Council to renew its insurance cover with the company for the period 1st June 2009 to 31st May 2010.

AGREED to renew the existing cover at an annual premium of £5,300.63 which includes increasing the fidelity guarantee to £295,000.00.

254. COMPLAINTS PROCEDURE

There was submitted a report by the Clerk regarding the adoption of a standard and formal complaints procedure for dealing with complaints received.

254.1 NOTED the report

254.2 AGREED to the implementation of the complaints procedure

254.3 NOTED that the complaint made against Councillor Pattinson had been dropped although there is a process of appeal.

Expenditure

£	Supplier	Detail
53.00	British Gas	Heat & Light
205.40	Carlisle City Council	Rates
86.50	Carlisle City Council	Rates
59.50	E-on	Heat & Light
26.66	Vodafone	Telephone
3226.37	Cut n' Edge	Maintenance contract
298.50	CALC	Subscription
2099.62	HMR&C	PAYE
1157.25	Birketts LLP	Rights of Way
51.36	United Utilities	Market Place rates
78.30	Carlisle City Council	Moot Hall – refuse sacks
95.00	A Findon	BIG Magazine
2960.29	Blachere	Xmas Lights
51.08	Rowntree Electrical	Moot Hall
152.85	J Bell	Moot Hall
2007.36	R Mitchell	Moot Hall
358.80	Geltsdale Carpets	Moot Hall
105.00	J Ratcliffe	Staff
299.12	P Reynolds	Staff
1396.85	A Riddell	Staff
73.94	E-on	Xmas lights
324.88	S McHale	Allotments
15.00	Cumbria In Bloom	CIB – entry fee
18.00	A Riddell	Rights of Way
100.96	A Riddell - mileage	Training & deliveries
500.00	BJS Entertainments	Allison bequest grant
100.00	Brampton Arts & Crafts	Allison bequest grant

15,901.59

Income

£	Detail	Cost centre
145.00	Market Tolls	Market
175.00	Market Tolls	Market
462.00	Spotswood	Cemetery
25.00	K. Mallinson	Cemetery
41.00	Co-operative Monumentals	Cemetery
430.00	Co-operative Funeralcare	Cemetery
430.00	Co-operative Funeralcare	Cemetery
430.00	Co-operative Funeralcare	Moot Hall
750.00	Carlisle City Council	Moot Hall
5884.00	HMR&C	VAT
88878.00	Carlisle City Council	Precept

97,650.00

Expenditure to approve

£	Supplier	Detail
131.65	Lyreco - stationery	Office
28.00	Cumbria Playing Fields	Subs
87.81	ABW	Moot Hall & Parks
13.50	CALC – LCR review	Subs
747.50	Cartmell Shepherd Orchard Grounds	Office
316.66	Maintenance Orchard Grounds	Grass Cutting
316.67	Maintenance	Grass Cutting
50.60	Carruthers Timber	Parks & open spaces
9194.25	Amey	Xmas Lights
32.81	United Utilities	Open Spaces
209.76	Premier Paper	Office
93.25	Cartmell Shepherd	Allotments
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11222.46		
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MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 12th MAY 2009** at **7.30 p.m.**

PRESENT

Councillor K. Siddle (in the chair)
Councillor I. A. Pennington
Councillor Mrs. P. Skimming

Councillor L. Tweddle
Councillor Mrs. V. Tarbitt

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE – Councillors G. Prest, J. Prest, Read-Bone, Pattinson and Elliott.

255. MINUTES

255.1 MINUTE

Minute of the meeting held on 14th April 2009 was submitted.

APPROVED

255.2. MATTERS ARISING

255.2.1 KING GEORGE V PLAYING FIELD (Min. 227.2.1.2)

NOTED that Councillor G. Prest had contacted C.H.A. regarding the erection of a fence.

256. DECLARATIONS OF INTEREST

None

257. TOWN AND COUNTRY PLANNING - APPLICATIONS

No applications for planning consent were submitted.

258. NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

NOTED.

259. DIGGING AT THE RECREATION GROUND, GELT ROAD

259.1 NOTED that the application received for digging at the recreation Ground, Gelt Road from Rory Cockshott had subsequently been withdrawn.

259.2 AGREED to recommend further signage of approval for digging as and when the Solway Diggers return to the site.

260. CUMBRIA WOOD AND FORESTRY FESTIVAL

An email from Iris Glimerveen was submitted requesting support for the Wood Education Programme Trust in running a year long Festival celebrating trees and woodlands. The Trust would like to include Gelt Woods in the Festival.

AGREED to permit the use of Gelt Woods in the Festival.

c